



ARPA Professional Development Checklist

Recruit & Train Preschool and Infant/Toddler Teachers

Requirements – Recruitment Bonus - \$500	Date Completed
Eligibility Applications submitted to ELCIRMO by Provider	
Eligibility Applications submitted to ELCIRMO by Teacher/Director	
Background screening completed	
Completed 120 hours of employment & continued employment at a licensed child care provider at the time of application and payment	
Required documents submitted to ELCIRMO	

Requirements – DCF 45-hour Health & Safety Bonus - \$700	Date Completed
Eligibility Application submitted to ELCIRMO by Provider	
Eligibility Applications submitted to ELCIRMO by Teacher/Director	
DCF 45-hour Health & Safety training completed	
Required documents submitted to ELCIRMO	

ELIGIBILITY REQUIREMENTS for the Recruitment Bonus and the Health & Safety Bonus:

- All Early Learning Educators hired on or after July 1, 2022
- All requirements must be completed between July 1, 2022, and June 30, 2023. Requirements completed prior to July 1, 2022, will not be considered
- Complete ALL requirements listed above by June 30, 2023
- Submit required, documented proof that requirements were met with completed application



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Recruit & Train Preschool and Infant/Toddler Teachers

Required Courses – CLASS Foundations Bonus - \$600 Infant/Toddler Track	Date Completed
Eligibility Application submitted to ELCIRMO by Provider	
Eligibility Application submitted to ELCIRMO by Teacher/Director	
Introduction to the CLASS Tool Training Requires Participation Kit (Choose Infant or Toddler Course) 3.75 hours, virtual course – Dates offered TBD	
Thinking and Thriving: Interactions for Early Learning 4 hours, virtual (50 per class) – Date offered TBD	
CLASS Support Kit - CLASS® Social and Emotional – Kit Required for this course 2 hours, virtual (25 per class) – Date offered TBD	
A CLASS Primer for Infant/Toddler Teachers 3-hour online course	
MyTeachstone Learn About CLASS Videos (All 12 must be taken): Infant: <ul style="list-style-type: none"> • Learn about Relational Climate • Learn about Teacher Sensitivity • Learn about Facilitated Exploration • Learn about Early Language Support Toddler: <ul style="list-style-type: none"> • Learn about Positive Climate • Learn about Negative Climate • Learn about Teacher Sensitivity • Learn about Regard for Child Perspectives • Learn about Behavior Guidance • Learn About Facilitation of Learning and Development • Learn About Quality of Feedback • Learn About Language Modeling 3-hour, online course	
Interactions of the Heart of Healing: Trauma-Informed Professional Development Series 6 hours, online course	
MyTeachstone Courses: <ul style="list-style-type: none"> • Responding with Developmentally Appropriate Practice - 30 min. • Your Favorite Teacher - 15 min. • Observing Children's Cues - 15 min. • Nurturing Attachment with Teacher Sensitivity - 20 min. • Interactions at the Core: The Life-Changing Power of Interactions in any setting - 60 min. Total 2 hours 20 min., online courses	
Submit Required documents to ELCIRMO	



**Recruit & Train Preschool and Infant/Toddler Teachers
(continued from previous page)**

ELIGIBILITY REQUIREMENTS for the CLASS Foundations Infant/Toddler Track Bonus:

- ALL Early Learning Educators
- All requirements must be completed between July 1, 2022, and June 30, 2023. Requirements completed prior to July 1, 2022, will not be considered
- Must select only one track, either Infant/Toddler or Preschool
- Complete ALL requirements listed above by June 30, 2023
- Submit completed eligibility application before enrolling in courses and provide all required documents and proof of completion



ARPA Professional Development Checklist

Recruit & Train Preschool and Infant/Toddler Teachers

Required Courses – CLASS Foundations Bonus - \$600 Preschool Track	Date Completed
Eligibility Application submitted to ELCIRMO by Provider	
Eligibility Application submitted to ELCIRMO by Teacher/Director	
MyTeachstone Class Foundations for Teachers 21 hours, online course. All the following must be completed: <ul style="list-style-type: none"> • CLASS Primer for Teachers – online, 3 hours/0.3 CEUs • Emotional Support for Teachers – 6 hours virtual/0.6 CEUs • Classroom Organization for Teachers – 6 hours virtual/0.6 CEUs • Instructional Support for Teachers – 6 hours virtual/0.6 CEUs 	
MyTeachstone Learn About CLASS Videos 2.5 hours, online course. All the following must be completed: <ul style="list-style-type: none"> • Learn about Positive Climate • Learn about Negative Climate • Learn about Teacher Sensitivity • Learn about Regard for Student Perspectives • Learn about Behavior Management • Learn about Productivity • Learn about Instructional Learning Formats • Learn about Concept Development • Learn about Quality of Feedback • Learn about Language Modeling 	
Submit Required documents to ELCIRMO	

ELIGIBILITY REQUIREMENTS for the CLASS Foundations Preschool Track Bonus:

- **ALL** Early Learning Educators
- Must select only one track, either Infant/Toddler or Preschool
- All requirements must be completed between July 1, 2022, and June 30, 2023. Requirements completed prior to July 1, 2022, will not be considered
- Complete ALL requirements listed above by June 30, 2023
- Submit completed eligibility application before enrolling in courses and provide all required documents and proof of completion

NOTE: Priority enrollment for the Infant/Toddler and Preschool CLASS Foundations bonus will be for new teachers hired on or after July 1, 2022; Teachers hired prior to July 1, 2022, may access these trainings/videos if there is availability.