

**EARLY LEARNING
COALITION OF
INDIAN RIVER, MARTIN AND
OKEECHOBEE COUNTIES,
INC.**

**Financial Statements
and Supplemental
Information**

**Years Ended June 30, 2018
and 2017**

TABLE OF CONTENTS

	Page
INDEPENDENT AUDITORS' REPORT	1 - 2
FINANCIAL STATEMENTS	
Statements of Financial Position	3
Statements of Activities and Changes in Net Assets	4
Statements of Functional Expenses	5 - 6
Statements of Cash Flows	7
Notes to Financial Statements	8 - 15
SUPPLEMENTAL INFORMATION	
Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	16
Independent Auditors' Report on Compliance for Each Major Federal Program and State Project and on Internal Control over Compliance Required by the Uniform Guidance and State of Florida Chapter 10.650, <i>Rules of the Auditor General</i>	17 - 18
Schedule of Findings and Questioned Costs Federal Awards and State Financial Assistance	19 - 20
Schedule of Expenditures of Federal Awards and State Financial Assistance	21



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INDEPENDENT AUDITORS' REPORT

To the Board of Directors of
Early Learning Coalition of Indian River, Martin
and Okeechobee Counties, Inc.
Stuart, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc. (a nonprofit organization), which comprise the statements of financial position as of June 30, 2018 and 2017, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc., as of June 30, 2018 and 2017, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards and state financial assistance, as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and State of Florida Chapter 10.650, *Rules of the Auditor General*, and special audit guidance provided by the Office of Early Learning, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated January 24, 2019, on our consideration of Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc.'s internal control over financial reporting and compliance.

Moss, Krusick & Associates, LLC

Winter Park, Florida
January 24, 2019

Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc.

STATEMENTS OF FINANCIAL POSITION

June 30, 2018 and 2017

ASSETS		2018	2017
Current assets			
Cash and cash equivalents	\$	792,989	\$ 403,454
Grants receivable		441,430	880,090
Provider advances		4,050	-
Total current assets		1,238,469	1,283,544
Property and equipment			
Equipment		144,583	142,051
Less accumulated depreciation		(128,603)	(123,335)
Property and equipment, net		15,980	18,716
Other assets			
Deposits		4,140	4,140
Total assets	\$	1,258,589	\$ 1,306,400

LIABILITIES AND NET ASSETS

Current liabilities			
Accounts payable and accrued liabilities	\$	1,209,240	\$ 1,265,237
Total current liabilities		1,209,240	1,265,237
Net assets			
Unrestricted		49,349	41,163
Total liabilities and net assets	\$	1,258,589	\$ 1,306,400

The accompanying notes are an integral part of these financial statements.

Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc.

STATEMENTS OF ACTIVITIES AND CHANGES IN NET ASSETS

Years Ended June 30, 2018 and 2017

	<u>2018</u>	<u>2017</u>
PUBLIC SUPPORT AND REVENUE		
Federal - Florida Office of Early Learning	\$ 8,464,487	\$ 8,650,552
State - Florida Office of Early Learning	5,778,080	5,564,577
Local match	683,357	752,018
Contributions	<u>34,086</u>	<u>7,756</u>
Total public support and revenue	<u>14,960,010</u>	<u>14,974,903</u>
EXPENSES		
Program services		
School readiness	8,836,889	9,064,271
Voluntary pre-kindergarten	<u>5,631,862</u>	<u>5,465,951</u>
Total program services	14,468,751	14,530,222
Supporting services	<u>483,073</u>	<u>448,943</u>
Total expenses	<u>14,951,824</u>	<u>14,979,165</u>
Increase (decrease) in net assets	8,186	(4,262)
NET ASSETS, BEGINNING OF YEAR	<u>41,163</u>	<u>45,425</u>
NET ASSETS, END OF YEAR	<u><u>\$ 49,349</u></u>	<u><u>\$ 41,163</u></u>

The accompanying notes are an integral part of these financial statements.

Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc.

STATEMENT OF FUNCTIONAL EXPENSES

Year Ended June 30, 2018

	Program			Supporting Services	Total Expenses
	School Readiness	Voluntary Pre- Kindergarten	Total		
Salaries	\$ 782,063	\$ 24,883	\$ 806,946	\$ 303,588	\$ 1,110,534
Employee benefits	157,053	498	157,551	59,086	216,637
Payroll taxes	59,572	2,014	61,586	23,115	84,701
	<u>998,688</u>	<u>27,395</u>	<u>1,026,083</u>	<u>385,789</u>	<u>1,411,872</u>
Provider payments	7,524,209	5,579,113	13,103,322	-	13,103,322
Supplies	208,358	18,741	227,099	14,082	241,181
Occupancy	69,454	-	69,454	30,434	99,888
Fees for services	1,197	-	1,197	23,590	24,787
Travel	14,111	806	14,917	7,856	22,773
Information technology	4,337	-	4,337	5,352	9,689
Insurance	3,965	-	3,965	5,465	9,430
Miscellaneous	2,825	1,904	4,729	3,950	8,679
Conferences and meetings	2,951	1,179	4,130	1,744	5,874
Dues and subscriptions	647	-	647	4,811	5,458
Depreciation	3,030	2,238	5,268	-	5,268
Advertising	3,117	486	3,603	-	3,603
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total expenses	<u>\$ 8,836,889</u>	<u>\$ 5,631,862</u>	<u>\$ 14,468,751</u>	<u>\$ 483,073</u>	<u>\$ 14,951,824</u>

The accompanying notes are an integral part of these financial statements.

Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc.

STATEMENT OF FUNCTIONAL EXPENSES

Year Ended June 30, 2017

	Program			Supporting Services	Total Expenses
	School Readiness	Voluntary Pre- Kindergarten	Total		
Salaries	\$ 820,653	\$ 69,044	\$ 889,697	\$ 295,336	\$ 1,185,033
Employee benefits	154,325	4,616	158,941	45,370	204,311
Payroll taxes	62,780	5,242	68,022	22,537	90,559
	<u>1,037,758</u>	<u>78,902</u>	<u>1,116,660</u>	<u>363,243</u>	<u>1,479,903</u>
Provider payments	7,706,430	5,369,694	13,076,124	-	13,076,124
Supplies	204,382	6,169	210,551	10,414	220,965
Occupancy	70,893	3,083	73,976	24,470	98,446
Travel	21,080	1,305	22,385	8,478	30,863
Fees for services	1,532	24	1,556	22,190	23,746
Miscellaneous	5,256	3,458	8,714	2,747	11,461
Insurance	3,630	272	3,902	5,315	9,217
Information technology	2,092	260	2,352	5,335	7,687
Dues and subscriptions	242	9	251	5,281	5,532
Advertising	5,239	248	5,487	-	5,487
Conferences and meetings	2,792	758	3,550	1,324	4,874
Depreciation	<u>2,945</u>	<u>1,769</u>	<u>4,714</u>	<u>146</u>	<u>4,860</u>
 Total expenses	 <u>\$ 9,064,271</u>	 <u>\$ 5,465,951</u>	 <u>\$ 14,530,222</u>	 <u>\$ 448,943</u>	 <u>\$ 14,979,165</u>

The accompanying notes are an integral part of these financial statements.

Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc.

STATEMENTS OF CASH FLOWS

Years Ended June 30, 2018 and 2017

	2018	2017
CASH FLOWS FROM OPERATING ACTIVITIES		
Increase (decrease) in net assets	\$ 8,186	\$ (4,262)
Adjustments to reconcile change in net assets to net cash provided by operating activities		
Depreciation	5,268	4,860
Decrease (increase) in assets		
Grants receivable	438,660	523,327
Provider advances	(4,050)	-
Decrease in liabilities		
Accounts payable	(55,997)	(214,976)
Net cash provided by operating activities	392,067	308,949
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of property and equipment	(2,532)	-
Net increase in cash and cash equivalents	389,535	308,949
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	403,454	94,505
CASH AND CASH EQUIVALENTS, END OF YEAR	\$ 792,989	\$ 403,454

The accompanying notes are an integral part of these financial statements.

Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc.

NOTES TO FINANCIAL STATEMENTS

June 30, 2018

NOTE A – NATURE OF ORGANIZATION

The Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc. (the "Coalition") is a Florida nonprofit corporation. The Coalition was originally incorporated on May 18, 2000, as the School Readiness Coalition of Martin County, Inc. in accordance with Florida State Statute 411.01, which established the Florida Partnership for School Readiness (the "Partnership"). On April 1, 2005, the School Readiness Coalition of Martin County merged with Indian River School Readiness Coalition, Inc. and the Okeechobee County School Readiness Coalition, Inc. The corporate entities known as the Indian River County School Readiness Coalition, Inc. and the Okeechobee County School Readiness Coalition, Inc. were dissolved as a part of this merger. In addition, the Coalition administers the Voluntary Pre-kindergarten ("VPK") program in accordance with the Voluntary Pre-Kindergarten Education Program Act, Chapter 1002, part V, Florida Statutes.

The Coalition administers subsidized child care assistance and programs that give children a competitive start in life. The Coalition is responsible for the planning and implementation of school readiness and voluntary pre-kindergarten services in the three county area of Indian River, Martin, and Okeechobee Counties. The Coalition is also responsible for making decisions and providing supports to meet the early education and child care needs of the children in the communities served.

NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

1. Basis of presentation

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America which recognize revenues when earned and expenses when incurred.

The Coalition is required to report information regarding its financial position and activities according to three classes of net assets. A description of the three net asset categories follows:

Unrestricted – net assets not subject to donor-imposed stipulations.

Temporarily restricted – net assets subject to donor-imposed stipulations that may or will be met by actions of the Coalition and/or passage of time.

Permanently restricted – net assets subject to donor-imposed stipulations that they be maintained permanently by the Coalition.

2. Cash and cash equivalents

The Coalition presents its cash flows using the indirect method. Cash and cash equivalents may consist of cash on hand, demand deposits, and all highly liquid debt instruments with original maturities of three months or less.

3. Grants receivable

The receivable from Florida's Office of Early Learning consists of grants due from federal and state governmental agencies and are recorded when services are provided. The grants receivable as of June 30, 2018 and 2017 are due in less than one year and management believes they are fully collectible.

NOTES TO FINANCIAL STATEMENTS

June 30, 2018

NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

4. Allowance for doubtful accounts

The Coalition determines an allowance for uncollectible receivables by specifically identifying balances which are doubtful as to collectability (typically amounts over ninety days old). As of June 30, 2018 and 2017, there is no amount included in the accompanying financial statements that represents an allowance for doubtful accounts.

5. Promises to give

The Coalition recognizes contributions at their estimated fair values when the donor makes a promise to give that is, in substance, unconditional.

Unconditional promises to give cash over a period of time exceeding one year are recorded at their present value of estimated future cash flows using a discount rate appropriate for the level of risk involved. Any related interest income is recorded as contribution revenue over the duration of the pledge.

Contributions that are restricted by the donor are presented as increases in unrestricted net assets if the restrictions expire in the year in which the contributions are recognized. All other donor-restricted contributions are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restrictions. When a temporary restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

6. Property and equipment

The Coalition capitalizes all long-lived assets with an estimated useful life of three years or more and original cost/value of \$1,000 or more. Property and equipment are stated at cost for purchased assets and estimated fair value for donated assets and depreciated using the straight-line method over the following useful lives:

	Life
Computer equipment	5 Years
Furniture and fixtures	5-7 Years
Equipment	5-15 Years
Software	5 Years

Contributions of property and equipment are recorded as revenue at their estimated fair value. Such contributions are reported as unrestricted revenue unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted revenue. Absent donor stipulations regarding how long those donated assets must be maintained, the Coalition reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Coalition reclassifies temporarily restricted net assets to unrestricted net assets at that time.

NOTES TO FINANCIAL STATEMENTS

June 30, 2018

NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

7. Use of estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

8. Revenue recognition

Revenue from government grants is recorded when earned, which is generally when the allowable costs of the specific grant provisions have been incurred or the performance of services rendered. Such revenue is subject to audit by the grantor and, if the examination results in a deficiency of allowable expenses, the Coalition will be required to refund any deficiencies. Management is of the opinion that all monies recognized as revenue have been earned as of June 30, 2018 and 2017. These amounts are reflected as unrestricted revenue if received and expended in the same year.

Revenue from program fees are recognized when the earnings process is substantially complete and goods have been delivered or services performed. Revenues from program fees are recognized in the year to which they relate. As part of the School Readiness and Voluntary Pre-Kindergarten grants, the Coalition receives advances on revenue which are to be repaid to the state. As of June 30, 2018 and 2017, all advances have been repaid.

9. Contributed services

Contributions of services are recognized as revenue at their estimated values at the date of receipt if the services create or enhance nonfinancial assets or require a specialized skill. No contributed services have been recognized in the accompanying financial statements.

10. Expense allocation

The costs of the various programs have been summarized on a functional basis in the Statements of Activities and Changes in Net Assets and Statements of Functional Expenses. Accordingly, costs have been allocated among the Program and Supporting Services, based upon the amount of time spent on activities by employees.

11. Income taxes

The Coalition is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code; therefore, no income tax provision is required in the accompanying financial statements. The Coalition is not classified as a private foundation. Contributions to the Coalition are qualified as deductions for charitable contributions.

Management has analyzed the Coalition's various federal and state filing positions and believes that its income tax filing positions and deductions are well documented and supported, and no accruals for tax liabilities are necessary. Therefore, no reserves for uncertain income tax positions have been recorded.

NOTES TO FINANCIAL STATEMENTS

June 30, 2018

NOTE B – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

12. Advertising costs

All advertising costs are considered nondirect-response advertising costs and are expensed as incurred.

13. Accrued compensated absences

Paid time off is accrued based on completed years of employment with the Coalition. Paid time off may be carried over up to a maximum of 120 hours to the next year. Upon resignation, death or retirement, employees are paid in one lump sum for accrued paid time off as of the last day of employment.

14. Recent accounting pronouncements

In February 2016, the Financial Accounting Standards Board ("FASB") issued Accounting Standards Update (ASU) 2016-02, Leases, that requires lessees to put most leases on their balance sheets and recognize expenses on their income statements in a manner similar to today's capital lease accounting. The guidance also eliminates today's real estate specific provisions for all entities. For lessors, the guidance modifies the classification criteria for accounting for sales-type and direct financing leases. The new guidance is effective for fiscal years beginning after December 15, 2019. Early adoption is permitted. The Coalition is evaluating the potential effects ASU 2016-02 will have on its financial statements.

In August 2016, the FASB issued Accounting Standards Update ("ASU") No. 2016-14, Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities, which is designed to help not-for-profits tell their stories through their financial statements. Not-for-profit financial statements have been prepared under the FASB's current guidance since 1993. The new standard changes presentation and disclosure requirements with the intention of helping not-for-profits provide more relevant information about their resources—and the changes in those resources—to donors, grantors, creditors, and other financial statement users. Specifically, ASU 2016-14 decreases the number of net asset classes from three to two, requires disclosure of qualitative information on liquid resources and liquidity risks for meeting cash needs for general expenses within one year, requires reporting and analysis of expenses by function and nature, and enhances reporting and disclosures about underwater endowments. The new net asset classes will be net assets with donor restrictions and net assets without donor restrictions. The standard will take effect for annual financial statements issued for fiscal years beginning after December 15, 2017, and early application of the standard is permitted. The Coalition is currently assessing the impact the new standard will have on its financial statements.

The FASB recently issued new accounting pronouncement on revenue recognition, which is effective beginning in 2018. Early adoption is permitted. The Coalition is evaluating the impact of the new pronouncement on its financial statements.

15. Subsequent events

Management has performed an analysis of the activities and transactions subsequent to June 30, 2018 to determine the need for any adjustments to and/or disclosures within the audited financial statements for the year ended June 30, 2018. Management has performed their analysis through January 24, 2019, the date the financial statements were available for issuance.

Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc.

NOTES TO FINANCIAL STATEMENTS

June 30, 2018

NOTE C – CONCENTRATIONS OF RISK

The Coalition maintains cash deposits at a financial institution located in Martin County, Florida. Deposits located at the financial institution are insured by the Federal Deposit Insurance Corporation (FDIC) and during the year balances may fluctuate above and below this amount. At June 30, 2018 and 2017, the Coalition held approximately \$571,000 and \$163,000, in excess of FDIC limits. The Coalition has not experienced any losses in such accounts and does not believe it is exposed to any significant credit risk on cash and cash equivalents.

The Coalition received approximately \$14,242,000 and \$14,215,000 of funding from two sources that individually comprised ten percent or more of total revenue and support for the years ended June 30, 2018 and 2017, respectively. As of June 30, 2018 and 2017, the Coalition had receivables from these sources of approximately \$373,000 and \$842,000, respectively.

NOTE D – PROPERTY AND EQUIPMENT

Property and equipment at June 30 are summarized as follows:

	<u>2018</u>	<u>2017</u>
Computer equipment	\$ 39,367	\$ 36,835
Furniture and fixtures	22,734	22,734
Equipment	55,822	55,822
Software	<u>26,660</u>	<u>26,660</u>
	144,583	142,051
Less: accumulated depreciation	<u>(128,604)</u>	<u>(123,335)</u>
	<u>\$ 15,980</u>	<u>\$ 18,716</u>

The Coalition has purchased equipment through grant contracts. According to the guidelines established, all equipment with a purchased price in excess of \$1,000 purchased with these funds belongs to the State of Florida. The Coalition is considered the custodian of such property. The Coalition's total equipment purchases for current and prior fiscal years, in aggregate, total approximately \$145,000 and \$142,000 as of June 30, 2018 and 2017, respectively. Disposition of this equipment must be approved by the grant source. Since the Coalition expects to fully depreciate these assets over the estimated useful lives (which would result in no value being from the Coalition to the State), these assets have been recorded as part of unrestricted net assets.

NOTE E – LINE OF CREDIT

The Coalition has an available line of credit agreement in the amount of \$100,000 with a bank. The line of credit is due on demand and bears interest at the prime rate plus 2.00%, with a minimum interest rate of 6.75% and 6.25% at June 30, 2018 and 2017, respectively. The note is secured by various assets held by the Coalition. As of June 30, 2018 and 2017, there was no outstanding amount due on the line of credit agreement.

Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc.

NOTES TO FINANCIAL STATEMENTS

June 30, 2018

NOTE F – COMMITMENTS AND CONTINGENCIES

The Coalition leases office space and equipment under operating leases. Future minimum annual rent payments for the operating leases are as follows for the fiscal years ending June 30:

2019	\$ 99,879
2020	93,920
2021	92,747
2022	<u>95,536</u>
	<u>\$ 382,082</u>

For the years ended June 30, 2018 and 2017, rent expense on operating leases totaled approximately \$99,000 and \$98,000, respectively.

NOTE G – RETIREMENT PLAN

The Coalition sponsors a defined contribution plan that covers substantially all full-time employees. Employees who have worked at least one year and who are at least eighteen years of age are eligible for employer contributions. The employer contributes a mandatory 5% per year of each covered employee's salary per year.

The Coalition also sponsors a 457 deferred compensation plan that covers substantially all full-time employees. Employees who have worked at least one year, considered full time and who are at least eighteen years of age are eligible to participate. The Coalition offers 100% match of employee contributions up to 2% of employee's salary. The total employer contributions for the two plans listed above were approximately \$67,000 and \$68,700 for the years ended June 30, 2018 and 2017, respectively.

NOTE H – RELATED PARTY TRANSACTIONS

During the years ending June 30, 2018 and 2017, the Coalition contracted with organizations that had individuals associated with those entities who also served on the Board of Directors of the Coalition. During the fiscal years ended June 30, 2018 and 2017, the Coalition collectively paid approximately \$763,000 and \$1,019,000 to these contracted centers, respectively. As of June 30, 2018 and 2017, the Coalition owed the contracting centers approximately \$21,000 and \$49,000, respectively.

Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc.

NOTES TO FINANCIAL STATEMENTS

June 30, 2018

NOTE I – SCHEDULE OF FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE

The schedule of expenditures of federal awards and state financial assistance follows the modified accrual basis of accounting, which is a different basis of accounting as that used in the preparation of the financial statements. Accounting principles generally accepted in the United States of America require recognition of the expenditures in the period incurred and recognition of the corresponding reimbursement once the amount is earned and collection is certain. Reconciliations of the schedule of expenditures of federal awards and state financial assistance to federal and state expenditures included in the statement of activities and changes in net assets is as follows:

	<u>2018</u>
Federal expenditures – schedule of federal awards and state financial assistance	\$ 8,406,484
Expenditures / reimbursements from University of Florida recognized with federal expenditures	44,450
Expenditures / reimbursements from the State of Florida General Revenue Fund recognized in School Readiness services	<u>13,553</u>
Federal expenditures – statement of activities and changes in net assets	<u>\$ 8,464,487</u>
State expenditures – schedule of federal awards and state financial assistance	\$ 5,770,810
Expenditures / reimbursements from 2017-2018 contract to be recognized in the 2019 financial statements	20,823
Expenditures / reimbursements from the State of Florida General Revenue Fund recognized in School Readiness services	<u>(13,553)</u>
State expenditures – statement of activities and changes in net assets	<u>\$ 5,778,080</u>
	<u>2017</u>
Federal expenditures – schedule of federal awards and state financial assistance	\$ 8,617,403
Expenditures / reimbursements from University of Florida recognized with federal expenditures	<u>33,149</u>
Federal expenditures – statement of activities and changes in net assets	<u>\$ 8,650,552</u>

Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc.

NOTES TO FINANCIAL STATEMENTS

June 30, 2018

NOTE J – CALCULATION OF MAXIMUM ADMINISTRATIVE EXPENSES

The following table compares administrative expenses incurred to expenses subject to the maximum administrative expenses allowed by the Office of Early Learning ("OEL") for the School Readiness and Voluntary Pre-Kindergarten programs for the year ended June 30, 2018:

	<u>School Readiness</u>	<u>Voluntary Pre-Kindergarten</u>	<u>Total</u>
Total administrative expenses subject to 5% and 4% maximum	\$ 280,358	\$ 204,763	\$ 485,121
Maximum 5% and 4% administrative expenses allowable	<u>392,254</u>	<u>222,100</u>	<u>614,354</u>
Administrative expenses (under) over maximum	<u><u>\$ (111,896)</u></u>	<u><u>\$ (17,337)</u></u>	<u><u>\$ (129,233)</u></u>

SUPPLEMENTAL INFORMATION



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Partners

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To the Board of Directors of
Early Learning Coalition of Indian River, Martin
and Okeechobee Counties, Inc.
Stuart, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Early Learning Coalition of Indian River, Martin, and Okeechobee Counties, Inc. (the "Coalition") (a nonprofit organization), which comprise the statement of financial position as of June 30, 2018, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated January 24, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Coalition's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Coalition's internal control. Accordingly, we do not express an opinion on the effectiveness of the Coalition's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Coalition's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Coalition's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Coalition's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Moss, Krusick & Associates, LLC

Winter Park, Florida
January 24, 2019

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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND STATE PROJECT AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE AND STATE OF FLORIDA CHAPTER 10.650, RULES OF THE AUDITOR GENERAL

To the Board of Directors of
Early Learning Coalition of Indian River, Martin
and Okeechobee Counties, Inc.
Stuart, Florida

Report on Compliance for Each Major Federal Program and State Project

We have audited Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc.'s compliance with the types of compliance requirements described in the *OMB Compliance Supplement* and the requirements described in the *Department of Financial Services' State Projects Compliance Supplement*, and special audit guidance provided by the Office of Early Learning that could have a direct and material effect on each of Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc.'s major federal programs and state projects for the year ended June 30, 2018. Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc.'s major federal programs and state projects are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal and state statutes, regulations, and the terms and conditions of its federal awards and state financial assistance.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc.'s major federal programs and state projects based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance); Chapter 10.650, *Rules of the Auditor General*; and special audit guidance provided by the Office of Early Learning. Those standards, the Uniform Guidance, and State of Florida Chapter 10.650, *Rules of the Auditor General*, require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program or state project occurred. An audit includes examining, on a test basis, evidence about Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program and state project. However, our audit does not provide a legal determination of Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc.'s compliance.

Opinion on Each Major Federal Program and State Project

In our opinion, Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs and state project for the year ended June 30, 2018.

Report on Internal Control Over Compliance

Management of Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc.'s internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program and state project to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and state project and to test and report on internal control over compliance in accordance with the Uniform Guidance, and Chapter 10.650, *Rules of the Auditor General*, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc.'s internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program or state project on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program or state project will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program or state project that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance, and Chapter 10.650, *Rules of the Auditor General*. Accordingly, this report is not suitable for any other purpose.

Moss. Krusick & Associates, LLC

Winter Park, Florida
January 24, 2019

Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE

June 30, 2018

Section I – Summary of Auditors' Results

Financial Statements

- | | |
|---|---------------|
| 1. Type of auditors' report issued: | Unmodified |
| 2. Internal control over financial reporting: | |
| a. Material weakness(es) identified? | No |
| b. Significant deficiencies identified that are not considered to be material weaknesses? | None reported |
| 3. Noncompliance material to financial statements noted? | No |

Federal Awards

- | | |
|---|---------------|
| 1. Type of auditors' report issued on compliance for major programs: | Unmodified |
| 2. Internal control over major programs: | |
| a. Material weakness(es) identified? | No |
| b. Significant deficiencies identified that are not considered to be material weaknesses? | None reported |
| 3. Audit findings disclosed that are required to be reported in accordance with Uniform Guidance? | No |
| 4. Dollar threshold used to distinguish between Type A and Type B programs | \$750,000 |
| 5. Auditee qualified as low-risk auditee? | Yes |

Identification of major programs:

<u>Name of Federal Programs</u>	<u>CFDA Number</u>
Temporary Assistance for Needy Families	93.558
Child Care and Development Block Grant	93.575
Child Care Mandatory and Matching Funds of the Child Care and Development Fund	93.596

Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE

June 30, 2018

Section I – Summary of Auditors' Results (continued)

State Financial Assistance

- | | |
|--|---------------|
| 1. Type of auditors' report issued on compliance for major projects: | Unmodified |
| 2. Internal control over major projects: | |
| a. Material weakness(es) identified? | No |
| b. Significant deficiencies identified that are not considered to be material weaknesses? | None reported |
| 3. Audit findings disclosed that are required to be reported in accordance with the Florida Single Audit Act and Chapter 10.650, <i>Rules of the Auditor General</i> | No |
| 4. Dollar threshold used to distinguish between Type A and Type B projects | \$300,000 |

Identification of major projects:

<u>Name of State Project</u>	<u>CSFA Number</u>
Voluntary Pre-Kindergarten Education Program	48.108

Section II – Enhanced Fields System (EFS) monthly reconciliation

- | | |
|--|-----|
| 1. EFS reconciled monthly | Yes |
| 2. Processes in place to identify and correct errors during monthly reconciliations to EFS | Yes |
| 3. Coalition's financial records reconcile and agree to EFS records as of program year ended June 30, 2018 | Yes |
| 4. Audit work papers documenting verification of reconciliations available to OEL staff | Yes |

Section III – Financial Statement Findings

No current year findings (no corrective action plan or management letter required)

Section IV – Federal Award and State Programs Findings and Questioned Costs

None reported (no corrective action plan or management letter required)

Section V – Status of Prior Year Audit Findings

There were no prior year audit findings

Early Learning Coalition of Indian River, Martin and Okeechobee Counties, Inc.

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE

Year Ended June 30, 2018

<u>Grantor/Program Title</u>	<u>CFDA CSFA</u>	<u>Award Number</u>	<u>Expenditures</u>
Federal Awards:			
U.S. Department of Health and Human Services			
<i>Passed through State of Florida's Office of Early Learning for School Readiness</i>			
Temporary Assistance for Needy Families	93.558	SR338	\$ 1,982,768
Child Care and Development Fund Cluster			
Child Care and Development Block Grant	93.575	SR338	2,171,216
Child Care Mandatory and Matching Funds of the Child Care and Development Fund	93.596	SR338	<u>3,986,701</u>
Total Child Care and Development Fund Cluster			6,157,917
Performance Funding Project	93.575	PP338	249,714
Social Services Block Grant	93.667	SR338	<u>16,085</u>
Total Expenditures of Federal Awards			<u>8,406,484</u>
State Financial Assistance:			
State of Florida Department of Education			
<i>Passed through State of Florida's Office of Early Learning</i>			
Voluntary Pre-Kindergarten Education	48.108	SV338 & OA338	5,757,257
GR Unrestricted	-	2017-18 SGU	<u>13,553</u>
Total Expenditures of State Financial Assistance			<u>5,770,810</u>
Total Expenditures of Federal Awards and State Financial Assistance			<u>\$ 14,177,294</u>

Note A: Basis of presentation

The accompanying schedule of expenditures of federal awards and state financial assistance is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), the Florida Department of Financial Services' State Projects Compliance Supplement", and State of Florida Chapter 10.650, *Rules of the Auditor General*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

Note B: Indirect Cost Rates

The Coalition has elected to not use the 10% de minimis indirect cost rate for its federal programs and state projects for the year ended June 30, 2018. The indirect cost rates used on the Coalition's federal programs and state projects are determined by the relevant federal or state agency.

See independent auditors' report.