

VIRTUAL TRAININGS

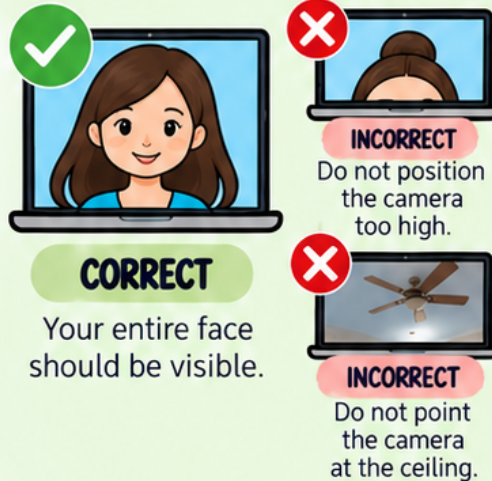
REQUIREMENTS FOR A SUCCESSFUL EXPERIENCE AND COURSE CREDIT

1 BE ON TIME



Please join 10 minutes early, if possible, to troubleshoot any technology issues.

2 CAMERA DIRECTED ON ENTIRE FACE



3 CHECK EMAIL FOR UPDATES



Be sure to check your email regularly for important information, reminders, and any training updates.

4 PARTICIPATE IN CONVERSATION



Active participation is expected. Communication is required by unmuting or writing in the chat.

5 BE PREPARED WITH MATERIALS



Have any required materials ready before the training begins (e.g., handouts, notes, pen, etc.).

6 PLAN AHEAD WITH DIRECTORS



Work with your director in advance to ensure you have the necessary technology and a quiet space to participate.