

## School Readiness & Local funding

### VPK Wrap Rate Example [REDACTED]

Example of an FT VPK Wrap Rate Calculation that the Provider Portal calculates when a child is enrolled in both School Readiness and Voluntary PreK.

From Exhibit 5 of the provider's certified contract or the provider's latest amendment if provider has submitted a private pay rate change since July 1:

Table 2 describes the steps for calculating the VPK Wrap Rate.

**TABLE 2 – Calculation of Wrap-Around Payment Rates**

<b>1. Determine the child's unit of care.</b>	Reference Table 1 for unit of care and maximum hours.
<b>2. Convert the provider's daily rate to an hourly rate.</b>	Daily rate/Maximum hours = Hourly rate
<b>3. Determine the number of payable hours.</b>	Maximum hours – VPK class hours = Payable hours
<b>4. Multiply hourly rate by payable hours.</b>	Hourly rate X payable hours = VPK Wrap Rate

1. A child's unit of care is based on the client's eligibility and is usually Full Time (FT). This example is for clients who are authorized to utilize FT care, which is defined by the Division of Early Learning as 6 to 11 hours of care per day.
2. The calculation uses the provider's approved daily rate per Exhibit 5, which will usually be \$24.80 as that is the ELC [REDACTED] maximum allowable reimbursement rate for PR4 and PR5 children. Providers should look at the rainbow colored page for their site's approved FT rate in their 22-23 certified SR contract or latest amendment if they had one since July 1, 2022 for a change in their site's private pay rates. See picture of rainbow screen inserted below.

Approved PROVIDER Reimbursement Rate* <b>FULL TIME</b> (To be Completed by COALITION)								
Care Code	INF	TOD	2YR	PR3	<b>PR4</b>	<b>PR5</b>	SCH	
Description	<12 Months	12 <24 Months	24 <36 Months	36 <48 Months	48 <60 Months	60 <72 Months	In School	
1 Provider's Private Pay Rates	0.00	0.00	45.60	45.60	45.60	45.60	0.00	
2 Coalition Reimbursement Rates	57.05	44.65	31.20	26.56	24.80	24.80	16.50	
3 <b>Approved Provider Reimbursement Rate without Gold Seal (Row 1 or 2, whichever is lower)</b>	57.05	44.65	31.20	26.56	<b>24.80</b>	<b>24.80</b>	16.50	

Definitions of Units of Care from Exhibit 5

Table 1 displays the units of care used in the Statewide Information System.		
TABLE 1 – School Readiness Units of Care		
Standard code for unit of care	Description of units of care	Maximum hours
PTL	Part time low (fewer than 3 hours)	3
PT	Part time (3 or more hours but fewer than 6 hours)	6
<b>FT</b>	<b>Full time (6 or more hours but fewer than 11 hours)</b>	<b>11</b>
FTPT	Full time and part time (11 or more hours but fewer than 16 hours)	16
FTFT	Full time and full time (16 or more hours)	20
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This example uses \$24.80 ELC [REDACTED] max daily rate for a PR4 or PR5 child = \$24.80/11 hours (11 hours is the maximum number of hours for a full day of care based on DEL's definition per Table 1 above) = \$2.254545/hr.

An 11-hour FT day minus the number of hours of VPK instruction, which for most providers for VPKF is 3 hours, leaves the potential for 8 hours of VPK wrap around care funded through School Readiness or other local funding dollars.

3. The calculation for the SR/Local VPK Wrap Rate for a 3 hour VPK instructional day is  $8 \text{ hours} \times 2.2545 = \$18.036$  which rounded up is \$18.04 per day for the School Readiness or Local funding for children enrolled in SR and VPK. This schedule is labeled as FTV in the Provider Portal and on the SR Reimbursement Detail Reports, which means Full Time VPK Wrap Care.

Other Important things related to School Readiness Wrap Care for Children who are also in VPK:

Differentials such as Gold Seal (20%), QPI (4%, 7% or 10%) and or Child Assessment reimbursed at certain benchmark periods (5%) are added to the \$18.04 (base rate for FTV wrap rate) based on whether the provider is accredited or participates in any of these quality programs. These quality dollars do not have to be passed to the client. Whether or not a provider passes their site's quality dollars to the client is strictly an independent decision that each individual provider would need to make.

The child's FT copayment is deducted from the \$18.04 FTV rate for FTV children regardless of how many hours of wrap care a child may attend up to a total of 8 additional hours per day for the before and or after care around the VPK instructional hours.

A client who is authorized to utilize PT hours of care would have a different calculation based on a maximum of 5.99 hours of VPK wrap around care. Provider would need to use different PT variables to determine the School Readiness/Local Part Time VPK Wrap Care Rate (PTV).

The providers overage amount or daily amount that is above and beyond the FTV rate the provider can receive from the Coalition is based on what the provider recorded in their provider profile for their VPK Full Time Weekly rate. The daily rate is the weekly rate/5 for Monday through Friday.

For this example, this provider stated that they charge \$130.00 per week for a Full Time VPK child which when divided by 5 days for Monday through Friday = \$26.00 per day. When the \$18.04 FTV rate is deducted from the \$26.00 per day, the daily difference/overage amount is \$7.96. Providers would also need to collect the child's assigned FT daily copayment amount. If the assigned copayment was \$1.20 per day and the provider wanted to collect a total of \$26.00 per day then provider would need to collect the daily \$7.96 difference/overage amount + the daily \$1.20 assigned copayment for a total of \$ 9.16 per day. The weekly amount the provider would collect would be \$9.16 per day times 5 days = \$45.80 per week.

### Private Pay Rates

Enter the advertised rates (private pay rates) your program charges in the table. Do not include voucher/subsidy rates, sliding scale rates, employee discounts or any other discounted rates. Only complete the rate type for each age group that you offer.

	Infant	Toddler	2 Year Old	Preschool 3	Preschool 4	Preschool 5	School Age
Full Time Monthly Rate	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Summer Camp Weekly Rate	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 170	\$ 170
Drop-In Daily Rate	\$ 0	\$ 0	\$ 0	\$ 45	\$ 45	\$ 45	\$ 45
Full Time Weekly Rate	\$ 360	\$ 290	\$ 200	\$ 180	\$ 170	\$ 170	\$ 170
Part Time Weekly Rate	\$ 360	\$ 290	\$ 200	\$ 180	\$ 170	\$ 170	\$ 170
VPK Full Time Weekly Rate	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0	\$ 130	\$ 135	\$ 0.00
VPK Part Time Weekly Rate	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0	\$ 80	\$ 80	\$ 0.00
School Age After School Weekly Rate	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 80	\$ 80	\$ 80
School Age Before School Weekly Rate	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 35	\$ 35	\$ 35
School Age – Before or After School Weekly Rate	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 115	\$ 115	\$ 115

Do you require the parent to pay the differential between the Approved Reimbursement Rate and the Private Pay Rate? ☒ Yes ☐ No

Providers can determine their FTV/VPK Wrap Care Rate by using the formula in Table 2. Remember to change the VPK instructional hours based on the site's VPK instructional hours as not all sites offer 3 hours of VPK instruction per day. Some offer more than 3 hours, which will lower the FTV rate. Providers can see what their site was reimbursed for each child who is on an FTV schedule by reviewing their sites Reimbursement Detail Report that is available through the attendance tab in the Provider Portal. It is highly recommended that providers review the Reimbursement Detail Report each month as providers only have 60 days from the date the monthly reimbursement is received for the months of July through April to report reimbursement errors via a Monthly Adjustment Request Form. For the months on May and June, the providers must report reimbursement errors no later than July 25<sup>th</sup> via the submission of Monthly Adjustment Request Form. Please see form for more details about adjustment requests.