



Individual Director/Teacher Application

Program Year 2023 – 2024

Please print and fill out completely.

Application will be rejected if not completed in its entirety.

1. Applicant Information – *Please provide full legal name that matches bank account/direct deposit/W9 information.*

Legal Name: _____
First Name Middle Initial Last Name

Home Mailing Address: _____
Street Name

City/State/Zip County

Phone (cell): _____ Phone (work): _____ Email: _____

Name of Provider where you are currently employed: _____

Position/Title: _____ Hire Date (MM/DD/YY): _____

What classroom do you teach in? (N/A for Directors) _____

Are you the Lead Teacher?
 Yes No N/A

What age group(s) do you teach? (Please check all that apply.)
 Infants (Birth-18 months) Toddlers (15-36 months) Preschool (36 months+)

Do you have a Teachstone Account?
 Yes No
*If No, provide an **active** email address to have a Teachstone Account linked.* _____

Please select how you would like to receive stipend payments if you qualify.
 Direct Deposit Paper Check

2. Select Bonus – **Check ALL that you are applying for.**

Recruitment Bonus (\$500)¹

Health & Safety Bonus (\$700)²

Starting Your Teaching Journey: **{Please select which course(s) you are applying for.}**

Classroom Basics (\$100)²

Intro to CLASS (\$200)²

- Did you receive a stipend for Intro to CLASS during FY 2022-2023? Yes No
- If Yes, for what age level? Infant Toddler PreK

Classroom Management (\$100)²

The Art of Professional Conversations (\$100)²

How to Obtain DCF 45 Hours (\$100)²

CLASS Group Coaching {CGC} (\$1,200)²

Teachers may only take for the age level they teach. Teachers are not eligible to retake if they received a stipend in FY 2022-2023.

Directors are not eligible to retake if they received a stipend in FY 2022-2023. Directors that completed 1 CGC in FY 2022-2023 may complete the remaining CGC in FY 2023-2024.

- Did you receive a stipend for CGC during FY 2022-2023? Yes No
- If Yes, for what age level? Infant/Toddler PreK

CLASS Observer (\$800 for course completion, Additional \$400 for successful reliability testing)²

Directors are not eligible to retake if they received a stipend in FY 2022-2023. Directors that completed 1 or 2 courses in FY 2022-2023 may complete the remaining course(s) in FY 2023-2024.

Questions below for Directors ONLY:

- Did you receive a stipend for CLASS Observer during FY 2022-2023? Yes No
- If Yes, for what age level(s)? Infant Toddler PreK

Performance (\$500)³

VPK Lead Teachers ONLY.

CLASS Observer Recertification (\$125 Reimbursement for successful reliability testing)⁴

ONLY for Directors who successfully completed Reliability Testing for ARPA FY 2022-2023.

- For what age level(s) did you successfully complete Reliability Testing during FY 2022-2023?
 Infant Toddler PreK

¹ Sponsoring provider must certify completion of requirements.

² Applicant must submit training/completion certificates for all courses.

³ Applicant must submit CLASS Assessment Detail Report.

⁴ Applicant must submit receipt and certificate.

3. Applicant's Attestation Statement: *Please read carefully before submitting.*

I am applying to receive funds for each bonus selected and I understand I am responsible for completing the eligibility requirements for each bonus submitted for reimbursement. I attest to the fact that the information I have provided in this application is true and complete.

Applicant Signature: _____ Date: _____

Applicant Print Name: _____

____ (Initial Here) *I confirm that this scanned signature is to be the legally binding equivalent of my handwritten signature and that the data on this form is accurate to the best of my knowledge.*

4. Provider Information: *Completed by applicant's Early Learning/Child Care Provider/Director.*

Name of Provider: _____

License/License Exempt #: _____

P.O. Box/Mailing Address: _____

Street Name

City/State/Zip

County

Contact Name: _____ Phone: _____ Email: _____

5. Provider's Attestation Statement: *Completed by applicant's Early Learning/Child Care Provider/Director.*

Eligibility Criteria Requirements for all bonuses:

Yes No *Is applicant a Florida resident?*

Yes No *Does applicant have the sponsorship of your Early Learning/Child Care program?*

Yes No *Is the applicant still employed at your Early Learning/Child Care program?*

If no, applicant does not qualify for any bonus.

Eligibility Criteria Requirements for Recruitment Bonus:

Yes No *Has the applicant completed a background screening?*

Yes No *Has the applicant completed 120 hours of employment?*

If all responses are yes, applicant is eligible for the recruitment bonus.

I am sponsoring this applicant to receive the selected bonuses and confirming the eligibility requirements for each bonus submitted for reimbursement. I attest to the fact that the information I have provided in this application is true and complete.

Authorized Provider Representative

Signature: _____ Date: _____

Print Name: _____

____ (Initial Here) *I confirm that this scanned signature is to be the legally binding equivalent of my handwritten signature and that the data on this form is accurate to the best of my knowledge.*