## E-Verify Supporting Documents upload Step by Step

## Log in to the Portal. (Inicie sesión en el Portal)

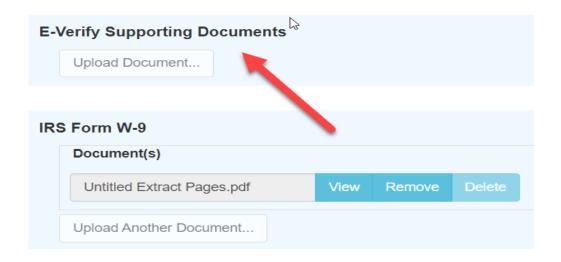
- 1. In the Purple Menu Click Profile. (En el Menú Púrpura Haga clic en Perfil)
- 2. Click Provider Profile. (Haga clic en Perfil del proveedor)



**3.** *In the Blue Menu below – Click Documents.* (En el menú azul a continuación, haga clic en Documentos.)

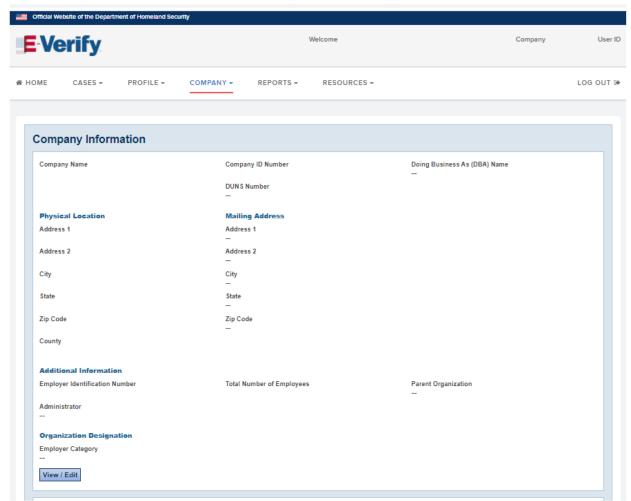


**4.** *In the Documents Tab – Click Upload Another Document.* (En la pestaña de Documentos haga clic en agregar otro doucmento.)



## Required Documentation to be uploaded (samples) Documentación requerida para ser agregada (ejemplos)

Screenshot of company information page from E-Verify (Captura de pantalla de la página de información de la empresa de E-Verify)





## AFFIDAVIT CONCERNING EMPLOYMENT OF UNAUTHORIZED ALIENS

Provider Name:	Private □ Public
ELC:	Provider ID No
The undersigned does, by his/her oath sold	emnly swear and affirm that he/she is the
[title] of	[Provider/School District] and as such officer or agent of such
entity and is duly authorized to make this	affidavit on behalf of said entity. On behalf of such entity and pursuant gned does further solemnly swear and affirm and that said entity:
2. Is enrolled and actively using	th, or subcontract with any person who is an "unauthorized alien" as that
The undersigned affirms, under penalty	y of perjury, that all statements made herein are true and correct.
Signature	Printed Name
STATE OF FLORIDA COUNTY OF [	_]
	ged before me, by $\square$ physical presence or $\square$ online notarization, this
day of [], 20, by [	], who is personally known to me or has
produced as ident	tification.
	Notary Public – State of Florida My Commission Expires:
that the alien is not at that time either (A) An alien lawfully admitted for pe	ed alien" means with respect to the employment of an alien at a particular time,