



BYLAWS-PERSONNEL COMMITTEE MEETING MINUTES

October 31, 2018

ELC Main Office
10 SE Central Parkway, Suite 200, Stuart

Present: Julie Zobec
Linda Halpin (phone)
Richard Reilly
Natalie Sanders (phone)

Excused: Sandy Akre
Joy Yates

Staff: Marsha Powers
Loretta Toth

I. CALL TO ORDER

The meeting was called to order by Chair, Julie Zobec at 2:02 p.m. Roll call was taken and a quorum was present.

II. ANNOUNCEMENTS AND ADDITIONS/DELETIONS TO AGENDA – None.

III. ADOPTION OF AGENDA

Motion to adopt the agenda was made by Richard Reilly, seconded by Natalie Sanders and passed.

IV. CONSENT AGENDA -

- A. Minutes – August 29, 2018
- B. Minutes – September 26, 2018

Motion was made by Richard Reilly to approve the consent agenda. Motion was seconded by Natalie Sanders and passed.

V. OLD BUSINESS - None

VI. NEW BUSINESS

- A. CEO's Performance Goals** – Suggested goals prepared by Ms. Powers were included in the packet. Ms. Zobec opened the floor for questions, comments and suggestions. Ms. Zobec commented that from a board perspective she would like to see a breakdown of short-term and long-term goals, as well as evaluation criteria. Using the example, "meeting with all providers at least once during the year", Ms. Zobec questioned whether this would be a practical short-term goal? Ms. Powers agreed that it could be accomplished, commenting that she has been meeting with providers in all counties to discuss any issues they may be experiencing and discuss ELC's expectations and guidelines.

Ms. Powers provided further explanation regarding each of the goals listed. ELC community events such as the Touch-a-Truck and Storybook Forest were discussed, as well as the possibility of hosting fundraising events.

The members recommended that each of the goals be explained further for the benefit of the board members. Ms. Powers will make the revisions to the goals and resubmit to the committee for their review prior to submission into the November board packet.

The Committee members have not seen the evaluation tool which has been used in the past. A copy of the evaluation tool, as well as a sample tool from Escambia County ELC will be forwarded to the committee for their review prior to the next committee meeting.

VII. BOARD MEMBER COMMENTS – None

VIII. PUBLIC COMMENTS – None.

IX. ADJOURNMENT

There being no further business, the meeting was adjourned at 2:46 p.m. on a motion by Richard Reilly, seconded by Natalie Sanders.

Respectfully submitted,

Approved 2/27/19

Julie Zobec, Chair
JZ:lt