



FINANCE COMMITTEE MEETING MINUTES

November 5, 2018

ELC Main Office
10 SE Central Parkway, Suite 200, Stuart, FL

Present: Ann Rodriguez *(phone)*
Michelle Akins *(phone)*

Steve Newman *(phone)*
Carolann Wegener

Excused: Miranda Hawker

Others: Barbara Clowdus

Staff: Marsha Powers
Zack Hackley

Loretta Toth
Pat Houston

I. CALL TO ORDER

The meeting was called to order by Chair, Ann Rodriguez at 8:30 a.m. Roll call was taken and a quorum present.

II. **ANNOUNCEMENTS AND ADDITIONS/DELETIONS TO AGENDA** – Ms. Rodriguez welcomed new committee and board member, Carolann Wegener.

III. ADOPTION OF AGENDA

Motion to adopt the agenda was made by Michelle Akins, seconded by Carolann Wegener and passed unanimously.

IV. CONSENT AGENDA

A. Finance Minutes – September 7, 2018

Mr. Newman made a correction to the minutes under Item V-New Business. Item A, the first sentence should read a review of health insurance plans and delete the word “brokers”. The seventh sentence should include “not-for-profit” after local counties.

Motion to approve the corrected minutes was made by Michelle Akins, seconded by Carolann Wegener and passed unanimously.

V. OLD BUSINESS

A. **Fundraising** – Ms. Powers reported that ELCIRMO will be hosting the Touch-a-Truck event this year in Martin County. Mr. Newman has offered to send fundraising letters to members of his local community.

Ms. Rodriguez questioned whether the coalition will host the Storybook Forest event? Ms. Powers commented that she would like to host a signature event in each county, but the coalition does not have the manpower to host too many events. She asked for ideas for fundraising events that do not require many months of planning. If the board is interested in hosting a fundraiser and community event in each county, it would require the support and resources of the board members.

B. **Employee Benefits Update** – Ms. Powers and Mr. Newman met with Mr. Klif Gehring of Gehring Insurance, the agent of record for ELCIRMO’s health, dental, Rx and vision benefit

plans. Various plan options will be reviewed, and quotes will be obtained. Further discussions will take place after the first of the year as the renewal date gets closer.

VI. NEW BUSINESS – None.

VII. FINANCIAL REPORTS – Mr. Hackley reported that financial reports are not available as the coalition continues to operate under an estimated basis. He explained that the portal is still not operational for attendance purposes. Based on the state's direction, the coalition has paid the providers based on estimated attendance from previous months. Once everything is operational, the numbers will be adjusted.

In the interim, the coalition has developed a more accurate method to determine reimbursement. Each provider is sent an attendance spreadsheet and they are asked to confirm the attendance from which ELCIRMO will make reimbursement. The state is estimating that VPK should be working by the end of November and School Readiness by the end of December.

Mr. Hackley reported that enrollment is taking place in Okeechobee and the wait list is being cleared in Martin County. It has been a challenge determining the number of children to enroll without the accuracy of the attendance from the portal.

VIII. BOARD MEMBER COMMENTS – Mr. Newman commended Mr. Hackley and the team for struggling through this difficult time.

IX. PUBLIC COMMENTS – None.

X. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:49 a.m.

Respectfully submitted,

Ann Rodriguez, Chair
AR:lt