



## PROGRAM COMMITTEE MEETING MINUTES

March 1, 2018

ELC Main Office  
10 SE Central Parkway, Suite 200, Stuart, FL

**Present:** Barbara Clowdus  
Shonda Hunter (via teleconference) Pat McCoy (via teleconference)  
Donna Rivett (via teleconference)

**Excused:** Rhiannon Forker

**ELCIRMO Staff:** Migdalia Rosado  
Pat Houston Loretta Toth

**Others:** Steven Newman (via teleconference)

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### I. CALL TO ORDER

The meeting was called to order at 8:15 a.m. by Chair, Barbara Clowdus. Roll call was taken and a quorum present.

### II. ANNOUNCEMENTS AND ADDITIONS/DELETIONS TO AGENDA - None

### III. ADOPTION OF THE AGENDA

*Motion to adopt the agenda was made by Donna Rivett, seconded by Pat McCoy and passed.*

### IV. CONSENT AGENDA

#### A. Program Minutes – February 1, 2018

*Motion to approve the consent agenda was made by Donna Rivett, seconded by Pat McCoy and passed.*

*Shonda Hunter joined the call at 8:18 a.m.*

### V. OLD BUSINESS

#### A. Update – Reaching Underserved Communities

Ms. McCoy reported the next step in this initiative is to gather the needed data and meet back with the Superintendent. There was discussion on how to best identify those children that are home-schooled who may have younger siblings. Ms. McCoy indicated that the district has a listing of children who are registered as home-schooled, and by contacting those families, younger siblings may be identified. The district could send out letters on the Coalition's behalf to those families, and have additional information available after they register. It was also suggested to contact other non-profit agencies that may have data on the underserved population and the coalition will research unutilized VPK certificates.

### VI. NEW BUSINESS

#### A. Provider Focus Group Recap and Discussion

The recap was included in the agenda packet. Mr. Newman, who attended the focus group, commented that staff did a good job preparing for the session, and Mr. Laughlin did a great job facilitating the meeting and encouraging providers to speak. He stated he is proud to be on the board where the providers are very open and strong about their opinions and they love the staff and the organization. The Committee discussed their position moving forward. It was suggested the focus group recap be emailed to all providers, recommending they email any additional comments. Members shared their comments. Mr. Newman questioned whether the Committee would consider proposing a motion recommending to the board to oppose the merger. A motion

was made by Ms. Hunter to recommend to the board to oppose the merger, to which there was no second. Ms. Clowdus questioned whether the Committee would consider a motion recommending the board proceed with the merger, to which there was none. Ms. Rivett explained that the information requires further review before she can make an informed decision.

**B. Program Updates** – Ms. Houston provided the following update:

- ELCIRMO co-hosted an Early Educators Conference at Redeemer Lutheran Preschool on February 3rd. There were approximately 200 early childhood educators who attended.

**VII. FUTURE AGENDA ITEMS**

- Update on tasks – Reaching Underserved Communities
- Data gathering – Teacher turnover rate and number pursuing degrees.

**VIII. BOARD MEMBER COMMENTS** – None

**IX. PUBLIC COMMENTS** – None

**X. ADJOURNMENT**

There being no further business, the meeting was adjourned at 9:17 a.m.

Respectfully submitted,

***Approved 4/5/18***

Barbara Clowdus, Chair

BC/lt