



PROGRAM COMMITTEE MEETING MINUTES

November 2, 2017

ELC Main Office
10 SE Central Parkway, Suite 200, Stuart, FL

Present: Barbara Clowdus (via teleconference) Pat McCoy (via teleconference)
Shonda Hunter (via teleconference) Donna Rivett

Excused: Rhiannon Forker

ELCIRMO Staff: Migdalia Rosado Loretta Toth
Pat Houston

I. CALL TO ORDER

The meeting was called to order at 8:18 a.m. by Chair, Barbara Clowdus. Roll call was taken and a quorum present.

II. ANNOUNCEMENTS AND ADDITIONS/DELETIONS TO AGENDA - None

III. ADOPTION OF THE AGENDA

Motion to adopt the agenda was made by Donna Rivett, seconded by Shonda Hunter and passed unanimously.

IV. CONSENT AGENDA

A. Program Minutes – October 5, 2017

Motion to approve the consent agenda was made by Shonda Hunter, seconded by Donna Rivett and passed unanimously.

V. OLD BUSINESS

A. Follow-up – Committee Tasks

Ms. Clowdus reported that she reached out to Martin County School District regarding the possibility of utilizing school district transportation to transport School Readiness children to childcare providers but has not received any response to date. She will continue to pursue.

Ms. McCoy reported (*upon joining the teleconference*) that Okeechobee School District is very receptive to the transportation idea and the Superintendent would like to meet with providers and ELC to discuss further. Ms. Clowdus asked to be included in the meeting, which will be arranged by Ms. McCoy and Ms. Houston.

Ms. Houston commented that providers are interested in assisting with the underserved areas by providing transportation to the facilities, but cannot fully commit prior to knowing the number of children involved.

Ms. Hunter reported that adding “childcare” to the CareerSource course trainings is not currently possible since their fiscal year began in July. During the year trainings may be added, but topics are determined by market demand.

On a separate note, Ms. Clowdus commented that the “Talk with Me Baby” program discussed at the October Program meeting could be an opportunity for a feature story.

VI. NEW BUSINESS

A. Program Updates – Ms. Houston provided the following updates:

- An open position has been filled within the Provider Services Department for a Quality Monitoring Specialist for Indian River County.
- The Performance Funding Project has begun its fourth year. This year's design is a tiered-reimbursement program for childcare providers based on level of quality. Twenty-six providers have applied and are participating in the program.
- The Coalition is currently undergoing an Accountability Audit with the Office of Early Learning.

Pat McCoy joined via teleconference at 8:35 a.m.

B. Presentation – Reaching Underserved Communities

Ms. Houston reviewed the PowerPoint included in the packet which highlighted the number of children served in 2016-17 in both VPK and School Readiness in each of the three counties compared to the annual birth rates for each county, as well as the number of childcare facilities and capacity in each of the underserved areas identified. The purpose of the report was to identify how many children are not being served, the barriers that exist, and possible opportunities to break down the barriers to enroll more children in early education programs.

Ms. McCoy exited the call at 9:18 a.m.

The Committee discussed what is currently being done from an outreach standpoint and how new outreach ideas and fundraising could further benefit the mission. Information and data shared will be further defined in the PowerPoint and presented to the Board at the November meeting. Ms. Clowdus recommended a strategic plan be developed to address the issue more broadly and then target individual counties.

VII. FUTURE AGENDA ITEMS

- Follow-up – Reaching Underserved Communities

VIII. BOARD MEMBER COMMENTS – None

IX. PUBLIC COMMENTS – None

X. ADJOURNMENT

There being no further business, the meeting was adjourned at 9:33 a.m.

Respectfully submitted,

Approved 2/1/18

Barbara Clowdus, Chair
BC/lt