



EXECUTIVE COMMITTEE MEETING MINUTES

June 5, 2018

ELC Main Office
10 SE Central Parkway, Suite 200
Stuart, FL

Present: Brandon Tucker
Michelle Akins
Barbara Clowdus
Will Laughlin
Donna Rivett
Ann Rodriguez (phone)
Natalie Sanders (phone)
Julie Zobec

Excused: Miranda Hawker

Staff: Migdalia Rosado
Loretta Toth

I. CALL TO ORDER

The meeting was called to order by Chair, Brandon Tucker at 1:12 p.m. Roll call was taken and a quorum was present.

II. ANNOUNCEMENTS AND ADDITIONS/DELETIONS TO AGENDA – None.

III. ADOPTION OF AGENDA

Motion to adopt the agenda was made by Michelle Akins, seconded by Barbara Clowdus and passed unanimously.

IV. CONSENT AGENDA

A. Minutes – May 1, 2018

Motion to approve the minutes was made by Donna Rivett, seconded by Will Laughlin and passed unanimously.

V. OLD BUSINESS

A. CEO Short List

Ms. Zobec reported that 185 resumes were submitted. The Bylaws/Personnel Committee reviewed all resumes and presented a short-list of the top five applicants: Amy Blechman, Brooke Flood, Zack Hackley, Pat Houston and Juelie Perry; as well as two alternates: Patrick Gunnin and Marsha Powers, for the Executive Committee's review: Ms. Zobec provided an overview of each of the applicants on the short-list.

Mr. Tucker thanked the Bylaws/Personnel Committee for all their hard work.

The Committee discussed each of the applicants.

Ms. Sanders left the call at 1:58 p.m. and Ms. Rodriguez left the call at 1:59 p.m.

The short-list was narrowed to five: Brooke Flood, Zack Hackley, Pat Houston, Juelie Perry and Marsha Powers, on a *Motion by Barbara Clowdus, seconded by Donna Rivett. Motion passed with one opposed (Julie Zobec).*

Possible conflicts of interest and disclosures were discussed as well as the sunshine law.

Ms. Toth was directed to contact applicants to schedule interviews (alphabetically) for June 12th and request that they submit proof of their educational degree. Interviews will begin at 9:00 a.m., at one-hour intervals, with a lunch break. At the conclusion of all interviews, the committee will select a candidate to recommend to the board at the June meeting. June 13th has been set aside if an additional date is required.

B. Attorney Review – Interim CEO PTO Payout

As requested at the May Executive Committee meeting, Ms. Rosado's request for a PTO payout was submitted to the attorney for his review, which was included in the agenda packet and determined that it would not set a precedent, due to the unique circumstances.

C. Interim CEO Exit Transition

Ms. Rosado announced her exit date as June 30, 2018. She shared items that need to be considered in the transition process, including who to appoint as Interim CEO. The Committee agreed the COOP should be followed, which appoints Ms. Houston as the Interim, until the CEO search is complete. The members questioned whether Ms. Rosado would consider extending her exit date. She agreed to give it some thought and will contact Mr. Tucker with her decision.

VI. NEW BUSINESS

A. Compensation for Staff Serving in Dual Capacity

Additional compensation in the form of a retro-salary was discussed for two staff members who have served in a dual capacity as a result of vacant positions not being filled due to merger discussions. Mr. Tucker questioned what the difference was between the base salaries of each of the former staff members and the base salaries of the persons performing the dual role. Ms. Rosado will supply the information.

B. Staff Bonus Percentage for Consideration

As requested by the Board at the May meeting, a spreadsheet was submitting showing various percentage increases for bonus consideration. It was the consensus of the Committee that staff was deserving of a bonus due to the anxiety and pressures during the 16 months of merger discussions.

***Motion** was made by Barbara Clowdus to recommend an 8% bonus for staff. Motion was seconded by Michelle Akins and passed with one opposed (Julie Zobec).*

VII. CHAIRMAN'S COMMENTS – No further comments.

VIII. BOARD MEMBER COMMENTS – None.

IX. PUBLIC COMMENTS - None

X. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:20 p.m. on a **Motion** by Michelle Akins, seconded by Will Laughlin.

Respectfully submitted,

Approved 11/6/18

Brandon Tucker, Chair
BT:lt