



EXECUTIVE COMMITTEE MEETING MINUTES

May 1, 2018

ELC Main Office
10 SE Central Parkway, Suite 200
Stuart, FL

Present: Michelle Akins (phone) Donna Rivett (phone)
Barbara Clowdus (phone) Ann Rodriguez (phone)
Miranda Hawker (phone) Natalie Sanders (phone)
Will Laughlin Julie Zobec (phone)

Excused: Brandon Tucker

Staff: Migdalia Rosado Loretta Toth

I. CALL TO ORDER

The meeting was called to order by Acting Chair, William Laughlin at 1:03 p.m. Roll call was taken and a quorum was present.

II. ANNOUNCEMENTS AND ADDITIONS/DELETIONS TO AGENDA – Ms. Rosado requested to add to the agenda, Item B – Interim CEO Exit Transition, under New Business.

III. ADOPTION OF AGENDA

Motion to adopt the revised agenda was made by Barbara Clowdus, seconded by Ann Rodriguez and passed unanimously.

IV. CONSENT AGENDA

A. Minutes – April 3, 2018

Motion to approve the minutes was made by Barbara Clowdus, seconded by Michelle Akins and passed unanimously.

B. Submission of Children’s Services Advisory Council Indian River grant application for 2018-19 for three programs.

Motion to approve the grant submission for three programs was made by Natalie Sanders, seconded by Ann Rodriguez and passed unanimously.

V. NEW BUSINESS

A. Action Item 2017-18.06 – Slate of Officers for 2018-19

The current slate for 2017-18 was reviewed. It was noted that all current officers are eligible to continue to serve for another year.

Motion was made by William Laughlin to recommend continuing with the current slate of officers for 2018-19, barring any objections from those currently serving. There were no objections. Motion was seconded by Barbara Clowdus and passed unanimously.

B. Interim CEO Exit Transition (addendum item)

Ms. Rosado explained that performing two jobs (CEO and Director of Operations) has not permitted her time to take Paid-Time Off (PTO). She has requested to be paid out for all her

PTO on the books as of June 30, 2018. With the implementation of changes coming down from the state, and the hiring of a new CEO in perhaps July or later, Ms. Rosado provided dates through July, August, or September for the Committee's consideration as to her exit date, while continuing to be paid at her current salary with benefits. Concerned that a precedent may be set by allowing a PTO payout while continuing employment, options were cited, and Ms. Hawker suggested the attorney be consulted. Discussion ensued. Following discussion, it was stated that Ms. Rosado could exit at any time with no preference being noted.

***Motion** was made by Barbara Clowdus to consult the attorney regarding the PTO payout at June 30th for all hours accrued up to June 30, 2018, while continuing as an employee through the transition. Motion was seconded by Ann Rodriguez and passed unanimously.*

VI. OLD BUSINESS

A. CEO Search Update

Ms. Zobec provided an update commenting that the Bylaws/Personnel committee is currently reviewing all resumes through the deadline of May 14th with each committee member preparing their short list of applicants. The members revised the list of questions and the interview rating sheet. Ms. Hawker thanked the Bylaws/Personnel Committee, noting the process is a lot of work and they are doing a great job.

VII. CHAIRMAN'S COMMENTS – Mr. Laughlin thanked the members for the honor of chairing today's meeting.

VIII. BOARD MEMBER COMMENTS – Ms. Clowdus thanked the Bylaws/Personnel Committee for the great job they are doing.

IX. PUBLIC COMMENTS - None

X. ADJOURNMENT

There being no further business, the meeting was adjourned at 1:47 p.m.

Respectfully submitted,

Approved 6/5/18

Will Laughlin, Acting Chair
WL:lt