



EXECUTIVE COMMITTEE MEETING MINUTES

November 7, 2017

ELC Main Office
10 SE Central Parkway, Suite 200, Stuart, FL

Present: Brandon Tucker (via teleconference) Barbara Clowdus (via teleconference)
Michelle Akins (via teleconference) William Laughlin
Julie Bixler (via teleconference) Donna Rivett (via teleconference)

Excused: Miranda Hawker Natalie Sanders
Ann Rodriguez

ELCIRMO Staff: Migdalia Rosado Loretta Toth

I. CALL TO ORDER

The meeting was called to order at 1:00 p.m. by Chair, Brandon Tucker. Roll call was taken and a quorum present.

II. ANNOUNCEMENTS AND ADDITIONS/DELETIONS TO AGENDA - None

Barbara Clowdus joined via teleconference at 1:02 p.m.

III. ADOPTION OF THE AGENDA

***Motion** to adopt the agenda was made by Donna Rivett, seconded by Michelle Akins and passed unanimously.*

IV. CONSENT AGENDA

- A. Minutes – January 17, 2017 (not previously approved)
- B. Minutes – June 6, 2017

***Motion** to approve the consent agenda was made by Donna Rivett, seconded by Michelle Akins and passed unanimously.*

V. NEW BUSINESS

- A. **School Readiness Program Policies** – Referencing the many changes, Ms. Rivett questioned whether there were any concerns. Ms. Rosado explained that there were no concerns and that changes were made to align policies with rule updates.

***Motion** to approve the School Readiness Program Policies as presented was made by Donna Rivett, seconded by Will Laughlin and passed unanimously.*

- B. **VPK Program Policies** – Ms. Rosado explained that the changes were made to align policies with rule updates.

***Motion** to approve the VPK Program Policies as presented was made by Donna Rivett, seconded by Barbara Clowdus and passed unanimously.*

- VI. **CHAIRMAN'S COMMENTS** – Mr. Tucker informed the committee that he sent a letter to Mr. Trefelner, Board Chair of St. Lucie ELC regarding the status of the merger RFP. The last meeting was held in July and to date no further information has been received. A copy of Mr. Tucker's letter will be included in the Board packet.

VII. BOARD MEMBER COMMENTS – No further comments.

VIII. PUBLIC COMMENTS – None

IX. ADJOURNMENT

There being no further business, the meeting was adjourned at 1:13 p.m. on a motion by Brandon Tucker, seconded by Donna Rivett.

Respectfully submitted,

Approved 4/3/18

Brandon Tucker, Chair
BT/lt