



COALITION BOARD REGULAR MEETING MINUTES

March 22, 2018

CareerSource Research Coast
584 NW University Blvd., Port St. Lucie, FL

Present:	Brandon Tucker Sandy Akre (via teleconference) Barbara Clowdus Rhiannon Forker Miranda Hawker Shonda Hunter (via teleconference) William Laughlin Pat McCoy	Steve Newman Karlette Peck (via teleconference) Richard Reilly Donna Rivett Ann Rodriguez Joy Yates Julie Zobec
Excused:	Michelle Akins	Natalie Sanders
Staff:	Migdalia Rosado Pat Houston	Zack Hackley Loretta Toth
Guests:	Malissa Morgan Julio Oliveros	Deborah Schooley Juelie Perry

I. CALL TO ORDER

The meeting was called to order by Chair, Brandon Tucker at 1:30 p.m. Roll call was taken and a quorum was present.

II. ANNOUNCEMENTS AND ADDITIONS/DELETIONS TO AGENDA - None

III. ADOPTION OF AGENDA

Motion to adopt the agenda was made by Pat McCoy, seconded by seconded by Ann Rodriguez and passed unanimously.

IV. CONSENT AGENDA

- A. Board Regular Meeting Minutes – January 25, 2018
- B. Submission of 2018-19 United Way Martin County grant application
- C. Submission of 2018-19 Children's Services Council of Okeechobee grant application
- D. Submission of 2018-19 Publix funding application
- E. Submission of 2018-19 Martin County Board of County Commissioners grant application
- F. Action Item 2017-18.02-2 – Acceptance of IRS 990, FY end 6/30/17
- G. Action Item 2017-18.04-1 – Gold Seal
- H. Plan Element Updates
 1. School Readiness Program Policies
- I. VPK Program Policies
- J. Employee Personnel Handbook
Sections 218, 307, 501, 512 and 516

Ms. Zobec briefly reviewed the changes that were made to the Employee Personnel Handbook.

Ms. Akre joined via teleconference at 1:35 p.m.

Mr. Newman suggested that a one-pager highlighting changes to large documents may be helpful to the board members when reviewing the documents.

Ms. Akre left the call at 1:38 p.m.

Motion to approve the consent agenda was made by Julie Zobec. Motion was seconded by Steve Newman and passed unanimously.

- V. **INTERIM CEO'S REPORT** – Ms. Rosado reported that ELCIRMO is enrolling off the wait list in Indian River and Martin Counties. She reviewed the legislation that recently passed and provided highlights of HB 1091 and HB 7055.

Ms. Akre rejoined via teleconference at 1:39 p.m.

VI. **OLD BUSINESS**

- A. **Status of Fact Finding - Potential Merger** – Chairman Tucker thanked Mr. Laughlin for facilitating the Focus Group, notes of which are included in the packet. Mr. Laughlin provided an overview, stating that providers are a key component of the program and should not be overlooked. Mr. Tucker commented that providers' views on the subject have not changed since the onset of discussions. All board members and members of the public were invited to share their comments. Comments centered around the comparisons of both organizations regarding operations, staff service and relationships, the financial impact on providers, and the overall consensus of the legislators who believe in local control. In an effort to move forward making the organization effective and efficient for providers and children, it was Mr. Tucker's suggestion to cease this conversation.

Motion was made by Donna Rivett, not to follow through with the merger, unless something changes at the legislative session. Motion was seconded by Steve Newman.

Mr. Tucker opened the floor for further discussion on the motion and further public comments.

Comments focused on taking what has been learned from this exercise, putting the past to rest, moving forward in a positive manner, and rebuilding relationships with Indian River County.

Upon being put to a vote, Motion passed, with one opposed.

Based on the outcome of the vote, Chairman Tucker recommended adding CEO Search under New Business.

VII. **NEW BUSINESS**

- A. **CEO Search** – Chairman Tucker suggested the search begin immediately. Mr. Laughlin commented that Ms. Rosado has filled the position of Interim CEO for the past 15 months, is very qualified and knowledgeable about the operation and has done a great job during this period of uncertainty. The members commented that conducting a search was not in any way a discredit to Ms. Rosado or the job that she has done, but rather a means of following proper protocol and providing for transparency and encouraged her to apply for the position. The job description had been revised last year when the merger discussions began. Current procedures are in place whereby the Bylaws/Personnel Committee will screen potential applicants and the Executive Committee will conduct interviews. The Bylaws/Personnel Committee will begin the process at their March 28th meeting.

VIII. **COMMITTEE REPORTS**

- A. **Finance Committee Report** – Ms. Rodriguez indicated the financial reports were reviewed by the Finance Committee and were included in the packet.

- B. **Bylaws Committee Report** – There was no meeting held in February. The next meeting is March 28th.

C. Executive Committee Report – There were no meetings held in February or March.

D. Program Committee Report – Ms. Clowdus reported that the Committee has been trying to identify the children who are not enrolled in VPK and how to encourage more enrollment. Transportation and funding for wrap-around care have been identified as challenges. Working with the Okeechobee School District, there are hopes of developing a pilot program. Ms. Morgan, A Child's World, commented that the logistics of transporting 4-year old children can be complicated. Perhaps focusing on providing more funding for the wrap-around care would be beneficial as there are more VPK children that attend full days than those that attend half-days.

E. Fundraising Committee Report – Touch-a-Truck is a board-sponsored fundraising event scheduled for Saturday, April 7th at the Martin County Fairgrounds. Mr. Tucker indicated he will be unable to be present and asked Mr. Laughlin to serve in his place. Ms. Clowdus suggested that children served through the ELC be given a child pass with a paying adult.

IX. CHAIRMAN'S COMMENTS – No further comments.

X. BOARD MEMBER COMMENTS – Ms. Hawker apologized for missing the meetings over the past month.

XI. PUBLIC COMMENTS - None

XII. INFORMATION – The following items were included in the packet for information purposes only.

- A. Children Served/Wait List
- B. CSCMC/ELC Match End of Year 2016-17 Performance Report
- C. Board member vacancies – information available on website.

XIII. ADJOURNMENT

There being no further business, the meeting was adjourned at 3:12 p.m.

Respectfully submitted,

Approved 5/24/18

Brandon Tucker, Chair
BT:lt