



PROGRAM COMMITTEE MEETING MINUTES

January 5, 2017

Indian River State College Main Campus
3209 Virginia Avenue, Fort Pierce
Building Y, Room 302

Present:	Donna Rivett Jennifer Corkern (via teleconference)	Brooke Flood (via teleconference) Deborah Schooley (via teleconference)
Excused:	Sabina Guthrie	Joy Yates
ELCIRMO Staff:	Pat Houston	Loretta Toth
St. Lucie ELC:	Tony Loupe	Deb LaBella

I. CALL TO ORDER

The meeting was called to order at 8:20 a.m. by Chair, Donna Rivett. Roll call was taken and a quorum was present.

II. ANNOUNCEMENTS AND ADDITIONS/DELETIONS TO AGENDA – None

III. ADOPTION OF THE AGENDA

Motion to adopt the agenda, was made by Jennifer Corkern, seconded by Brooke Flood and passed unanimously.

IV. CONSENT AGENDA

A. Program Minutes – September 1, 2016

Motion to approve the consent agenda was made by Jennifer Corkern, seconded by Brooke Flood, and passed unanimously.

Tony Loupe and Deb LaBella arrived at 8:24 a.m.

V. OLD BUSINESS

A. Overview of Quality Initiatives

- 1. Provider Assessment Stipends Revised Final Report** – Ms. Houston explained the report was revised to include three additional stipends, which were added due to extenuating circumstances.

VI. NEW BUSINESS

A. Recognition of Staff – 2015/16 PFPP

It was suggested Provider Services staff members be recognized for their efforts on behalf of the childcare providers who achieved impressive outcomes in the PFP program. The invited staff members are individuals who went above and beyond to assist the childcare providers in attaining the outstanding results. The staff will be invited to the January Board meeting and receive a letter of recognition, a copy of which will be placed in their personnel file.

- B. Pros / Cons of Merger with St. Lucie ELC** – Ms. Houston commented that there has been a joint meeting of the management teams of the coalitions and it has been very productive. Follow-up meetings are scheduled. A copy of the provider survey results was included in the agenda packet, which was revised from the original copy that was shared at the Joint Executive Committee meeting to include additional comments that were received.

Mr. Loupe reported that discussions revolved around two organizations coming together to include the best of both agencies, and how it makes sense from a geographical standpoint. Additional analyses will be reviewed regarding savings, efficiencies and effectiveness, not only immediately but 4-5 years in the future. Discussions have been positive and if a merger is not in the best interest of the organizations, at least a stronger relationship has been attained. If the merger moves forward, he is envisioning joint board meetings through the end of this fiscal year to determine joint parameters and guide the transition, with leadership making recommendations as appropriate.

Ms. Corkern questioned what kind of “buy-in” is presented for those providers who may be resistant. Mr. Loupe explained that both organizations will be attending all provider meetings in an effort to answer any questions or concerns.

Mr. Loupe further commented that market rates are determined by each county. Both organizations are very lean and they are looking to make opportunities available to all employees. Quality Specialists and the front-line teams will continue to provide support to providers.

Ms. Rivett expressed concerns with the PFP, noting that as a performance-based program, if that performance is not continued, it may mean a loss of funding.

VII. FUTURE AGENDA ITEMS – “Talking points” will not be presented for the January board meeting, as there will be recognition of staff for the Performance Funding Pilot (PFP).

VIII. BOARD MEMBER COMMENTS – None

IX. PUBLIC COMMENTS – None

X. ADJOURNMENT

There being no further business, the meeting was adjourned at 9:54 a.m.

Next Meeting: February 2, 2017

Respectfully submitted,

Approved 3/2/17

Donna Rivett, Chair
DR/lt