



BYLAWS/PERSONNEL COMMITTEE MEETING MINUTES

May 2, 2017
(Via teleconference)

ELC Main Office
10 SE Central Parkway, Suite 200, Stuart

Present: Tom Peer (via teleconference) Cathleen Blair (via teleconference)
Sandy Akre (via teleconference) Barbara Clowdus (via teleconference)
Michelle Akins (via teleconference) Susan Curtis (via teleconference)
Julie Bixler (via teleconference)

Excused: Brandon Tucker

Staff: Migdalia Rosado Loretta Toth
Zack Hackley

I. CALL TO ORDER

The meeting was called to order by Chair, Tom Peer at 8:33 a.m. Roll call was taken and a quorum was present.

II. ANNOUNCEMENTS AND ADDITIONS /DELETIONS TO AGENDA – Ms. Akre requested that ELCIRMO’s operating hours be added to the May Board agenda.

III. ADOPTION OF AGENDA

Motion was made by Cathleen Blair and seconded by Julie Bixler to adopt the agenda. Motion carried unanimously.

IV. CONSENT AGENDA – March 7, 2017 Minutes

Motion was made by Cathleen Blair and seconded by Julie Bixler to approve the consent agenda as presented. Motion carried unanimously.

V. OLD BUSINESS

A. **Review Revised CEO Job Description** – Ms. Rosado reviewed the changes made by the Committee at the April meeting. Ms. Blair questioned what “employment agreement” refers to under the “Status” section. Ms. Rosado explained that the employment agreement is basically the CEO’s contract which outlines all terms and conditions of employment such as compensation, length of the contract, etc. There were no other questions.

Motion was made by Cathleen Blair to approve the job description as presented. Motion was seconded by Michelle Akins and passed unanimously.

VI. NEW BUSINESS - None

VII. BOARD MEMBER COMMENTS - None

VIII. PUBLIC COMMENTS - None

IX. ADJOURNMENT

There being no further business, the meeting adjourned at 8:46 a.m.

Respectfully submitted,

Approved 8/30/17

Tom Peer, Chair
TP/lt