



BOARD REGULAR MEETING MINUTES

June 22, 2017

CareerSource Research Coast
584 University Blvd., Port St. Lucie, FL

Present:	Brandon Tucker Julie Bixler Cathleen Blair (via teleconference) Barbara Clowdus Jennifer Corkern (via teleconference) Susan Curtis (via teleconference) Brooke Flood (via teleconference)	William Laughlin Steve Newman (via teleconference) Tom Peer Donna Rivett Ann Rodriguez Deborah Schooley (via teleconference) Joy Yates (via teleconference)
Excused:	Sandy Akre Brian Bauer Michelle Akins	Sabina Guthrie Lison Philor-Jonnassaint
Staff:	Migdalia Rosado Zack Hackley Pat Houston	Samantha Reed Loretta Toth
Others:	Richard Reilly	Natalie Sanders

I. CALL TO ORDER

The meeting was called to order by Chairman Brandon Tucker at 1:37 p.m. Roll call was taken and a quorum was present.

- II. **ANNOUNCEMENTS AND ADDITIONS/DELETIONS TO AGENDA** – The departing board members whose terms expire 6/30/17 were thanked for their service on the Board: Brian Bauer, Cathleen Blair, Jennifer Corkern, Susan Curtis, Brooke Flood, Lison Philor-Jonnassaint, and Deborah Schooley.

III. ADOPTION OF AGENDA

Motion to adopt the agenda was made by Tom Peer, seconded by Ann Rodriguez and passed unanimously.

IV. CONSENT AGENDA

- A. Board Meeting Minutes – May 25, 2017
- B. School Readiness Plan Element 11.F. – Sliding Fee Scale

Motion was made by Tom Peer to approve the consent agenda. Motion was seconded by Cathleen Blair. At the request of Mr. Newman, Ms. Rosado explained the sliding fee scale which must be implemented by July 1. Motion passed unanimously.

- V. **INTERIM CEO'S REPORT** – Ms. Rosado introduced Samantha Reed, Family Services Manager, who will be assuming the responsibilities of the Director of that department, who has resigned.

VI. OLD BUSINESS

A. Action Item 2016-17.08-4 – Revised Slate of Nominees for Officers

Motion was made by Steve Newman, seconded by Tom Peer to approve the 2017-2018 Slate of Nominees as presented. Motion passed unanimously

VII. NEW BUSINESS

A. Tentative Committee Appointments for 2017-2018 – There were no changes to the recommended appointments. Mr. Tucker announced he is expecting to be appointed by the Governor as Chair for another four years.

Motion to approve the Committee Appointments as presented was made by Donna Rivett, seconded by Will Laughlin and passed unanimously.

B. Tentative Board Meeting Schedule 2017-2018 – It was recommended that Executive Committee meetings be scheduled monthly, the second week of the month. Each of the Committee Chairs will determine the date, time and location for their respective committee meetings and each committee member will be polled regarding their availability.

Motion was made by Donna Rivett to approve the meeting schedule as presented with the addition of monthly Executive Committee meetings. Motion was seconded by Ann Rodriguez and passed unanimously.

VIII. COMMITTEE REPORTS

A. Finance Committee – Today's Finance Committee meeting was held for information purposes, due to the lack of a quorum. Mr. Hackley commented that the School Readiness grant has been extended by OEL through July 31, 2017. CCEP (Childcare Executive Partnership) funds are expected to be cut slightly next year.

B. Bylaws/Personnel Committee – No meeting was held in June.

C. Executive Committee – The Committee revised the slate of officers which was presented today.

D. Program Committee – No meeting was held in June.

E. Ad Hoc – Joint Advisory Merger Committee – Minutes from the 5/22/17 meeting were included in the packet. A July meeting will be scheduled to review the RFP to hire a facilitator. Discussion ensued regarding assumptions being made due to the exploration of a potential merger by IRMO and St. Lucie. Mr. Tucker requested a letter be drafted to Mr. MacKinnon at OEL to clarify that the facilitator is to determine if a merger is in the best interest of the counties being served and that the Board has not taken any action regarding a merger, only exploring the option.

IX. CHAIRMAN'S COMMENTS – Mr. Tucker questioned if Mr. Newman has heard anything from the funders in Indian River County. Mr. Newman responded that he did not.

X. BOARD MEMBER COMMENTS – A discussion was held regarding the difference between Head Start, School Readiness and VPK, along with their differing eligibility requirements and program components.

XI. PUBLIC COMMENTS – None.

XII. INFORMATION – Children Served/Wait List

Mr. Newman questioned why there was a reduction in the number of VPK children served in Indian River County in 2017 compared to 2016 as reported on the Children Served Report. It was suggested that it may be related to Title 1 schools. Both Martin County and Indian River School District VPK programs reported their VPK Programs are full for the 2017-18 school year, with Indian River reporting 70 children on a wait list for their VPK program. Ms. Rosado pointed out that Florida's VPK Program does not have a wait list, as funding is available for all eligible children to be served. Mr. Newman suggested an analysis be done to determine how many children are eligible

who are not being served. He further suggested it may be a lack of outreach or advertising. Ms. Rivett suggested this matter be referred to the Program Committee for further review.

XIII. ADJOURNMENT - There being no further business, the meeting was adjourned at 2:28 p.m.

Respectfully submitted,

Approved 9/28/17

Brandon Tucker, Chair
BT:lt