



BOARD REGULAR MEETING MINUTES

January 26, 2017

CareerSource Research Coast
584 NW University Blvd., Port St. Lucie, FL

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| Present: | Brandon Tucker Michelle Akins Sandy Akre (via teleconference) Julie Bixler Cathleen Blair (via teleconference) Jennifer Corkern (via teleconference) Susan Curtis Brooke Flood (via teleconference) | William Laughlin Tom Peer Donna Rivett (via teleconference) Ann Rodriguez Deborah Schooley Richard Stetson Joy Yates (via teleconference) |
| Excused: | Sabina Guthrie | Lison Philor-Jonnassaint |
| Staff: | Migdalia Rosado Angela Davis-Green Sheila Ettehadieh Zack Hackley Pat Houston | Pat Hickman Karen Kravitz Patricia Piche Loretta Toth |
| Others: | Brian Bauer Steve Newman Sally Alkayaly | Ed Moss Juelie Perry |

Other members of the public were present and on the phone.

I. CALL TO ORDER

The meeting was called to order by Chair, Brandon Tucker at 1:34 p.m. Roll call was taken and a quorum was present.

- ### II. ANNOUNCEMENTS AND ADDITIONS/DELETIONS TO AGENDA
- Richard Stetson has announced his retirement as CEO of CareerSource Research Coast and as a member of the Board and Finance Committee. He introduced the new CEO, Brian Bauer. Mr. Tucker thanked Mr. Stetson for his service to the board and welcomed Mr. Bauer.

III. ADOPTION OF AGENDA

Motion to adopt the agenda was made by Michelle Akins, seconded by Richard Stetson and passed unanimously.

IV. STAFF RECOGNITION

The following staff members were recognized for their exceptional service on behalf of the childcare providers who achieved impressive outcomes in the Performance Funding Project: Sheila Ettehadieh, Pat Hickman, Karen Kravitz, and Patricia Piche.

Brooke Flood joined via teleconference at 1:38 p.m.

V. CONSENT AGENDA

A. Board Meeting Minutes – November 17, 2016

- B. Board Orientation Minutes – November 17, 2016
- C. Board Special Meeting Minutes – December 6, 2016
- D. Submission of United Way Martin County 2017-2018 Grant Application
- E. Submission of Children's Services Council of Martin County 2017-2018 Grant Application – ELC Match/CCEP
- F. Submission of United Way Indian River 2017-2019 Grant Application

***Motion** to approve the consent agenda was made by Cathleen Blair, seconded by Susan Curtis and passed unanimously.*

VI. AUDITOR PRESENTATION

- A. Action Item 2016-17.04 – Acceptance of 2015-2016 Audit Report** – The report was reviewed at today's Finance Committee meeting. Mr. Ed Moss of Moss, Krusick indicated it was a clean report, the best that can be received.
- B. Action Item 2016-17.05 – Acceptance of IRS 990, FY end 6/30/16** – Reports were distributed and reviewed by Mr. Moss.

***Motion** to accept the Audit Report for the year ending 6/30/16 and the IRS 990 for the fiscal year ending 6/30/16 as presented, was made by Ann Rodriguez, seconded by Deborah Schooley, and passed unanimously.*

VII. INTERIM CEO'S REPORT – No report was given.

VIII. OLD BUSINESS

- A. St. Lucie and ELCIRMO Potential Merger Presentations** - Mr. Tucker thanked everyone for their attendance and provided a brief history of events to date which have led to today's presentations by each coalition. Each coalition gave a presentation identifying the pros and cons with time for questions and discussion.

Richard Stetson left the meeting at 3:07 p.m. and Jennifer Corkern left the call at 3:15 p.m.

- B. Further Discussion on Potential Merger** - After much discussion, it was suggested an outside facilitator be engaged to assist in determining whether a merger is in the best interest of ELCIRMO. Commenting that ELCIRMO is continuing to operate smoothly, Mr. Tucker indicated there was no rush and it is very important to focus on the daily operations.

Mr. Tucker opened the floor for public comments.

Donna Rivett, Joy Yates, and Cathleen Blair left the call at 3:40 p.m.

IX. NEW BUSINESS

A. Membership & Acceptance – Steve Newman

Mr. Tucker introduced Mr. Newman, who was approved by the Executive Committee as a potential new member, representing the private sector for Indian River County. Mr. Newman gave a brief bio of himself.

At the request of Chairman Tucker, a roll call was taken to determine that a quorum was still present.

***Motion** was made by Tom Peer to accept Mr. Steve Newman as a private sector board member representing Indian River County. Motion was seconded by Michelle Akins and passed unanimously.*

X. NEW BUSINESS

- A. Finance Committee Report** – Financial reports dated November 30, 2016 were included in the packet along with minutes from the November 17, 2016 meeting. The auditors presented the Audit Report and the IRS 990 at today's meeting.

- B. Bylaws/Personnel Committee Report** – Minutes from the December 6, 2016 meeting were included in the packet. There was no meeting in January.
- C. Executive Committee Report** – Minutes from the last four meetings were included in the packet.
- D. Program Quality Committee Report** – Minutes from the January 5, 2017 meeting were included in the packet. There was no meeting in January.
- E. Fundraising Committee Report** – Mr. Tucker reminded board members of the board-sponsored event, Touch-a-Truck, to be held Saturday, April 1, 2017 at the Martin County Fairgrounds, and encouraged members to volunteer.

- XI. CHAIRMAN’S COMMENTS** – Mr. Tucker reminded members of the sunshine law and to refrain from sending or replying to emails to/from other board members.

Due to time constraints, the Board Orientation scheduled for today will be rescheduled.

- XII. BOARD MEMBER COMMENTS** – No further comments.

- XIII. PUBLIC COMMENTS** – No further comments.

XIV. INFORMATION

A. Children Served/Wait List – Information was included in the packet.

XV. ADJOURNMENT

There being no further business, the meeting was adjourned at 4:00 p.m.

Respectfully submitted,

Approved 3/23/17

Brandon Tucker, Chair
BT:lt