



PROGRAM COMMITTEE MEETING AGENDA

May 4, 2017
8:15 a.m. - 9:15 a.m.

Indian River State College Main Campus
3209 Virginia Ave., Fort Pierce
Building Y, Room 302

Mission: Partnering with parents, providers and communities to ensure quality early learning experiences through programmatic and financial support.

Vision: Building Blocks for Educational Success

*** Item requires action**

I. Call to Order, Roll Call, Determination of Quorum	PAGES	Steve Newman
II. Announcements and Additions/Deletions to Agenda		Steve Newman
III. Adoption of Agenda *		Steve Newman
IV. Consent Agenda * A. Program Minutes – March 2, 2017	1 - 2	Steve Newman
V. Old Business		Pat Houston
VI. New Business A. Quality Initiative – School Readiness Provider Stipend Program * B. Program Updates	3 - 4	Pat Houston
VII. Future Agenda Items A. Talking Points		Steve Newman
VIII. Board Member Comments		Steve Newman
IX. Public Comments		Steve Newman
X. Adjournment		Steve Newman

Public comments may be offered at every Early Learning Coalition of Indian River, Martin & Okeechobee Counties Board of Director's or committee meeting. We welcome the opportunity as part of our continuing effort to improve our responsiveness to the needs of the children, families, and community we serve. To present comment, interested parties are asked to complete a Public Comment Card available at the sign-in table, deliver such to the Chair in advance to the Call to Order, and be present during the public comment period. All interested parties are asked to indicate whether the comment is related to the business associated with the specific agenda before the Board/Committee or if the comment is intended for consideration by the Board/Committee at a future meeting. All comments are limited to 3 minutes unless otherwise waived by a majority action of the members present.



PROGRAM COMMITTEE MEETING MINUTES

March 2, 2017

Indian River State College Main Campus
3209 Virginia Avenue, Fort Pierce
Building Y, Room 302

Present:	Donna Rivett Jennifer Corkern (via teleconference) Steve Newman	Deborah Schooley (via teleconference) Joy Yates
Excused:	Brooke Flood	Sabina Guthrie
Staff:	Migdalia Rosado	Pat Houston

I. CALL TO ORDER

The meeting was called to order at 8:15 a.m. by Chair, Donna Rivett. Roll call was taken and a quorum was present.

II. ANNOUNCEMENTS AND ADDITIONS/DELETIONS TO AGENDA – None

III. ADOPTION OF THE AGENDA

Motion to adopt the agenda, was made by Steve Newman, seconded by Joy Yates and passed unanimously.

IV. CONSENT AGENDA

A. Program Minutes – January 5, 2017

Motion to approve the consent agenda was made by Jennifer Corkern, seconded by Deborah Schooley, and passed unanimously.

V. OLD BUSINESS - None

VI. NEW BUSINESS

A. Discussion – Publish Program Assessment Data (CLASS/ERS scores) on Website

Recognizing the need for a rating scale for providers to educate the community and parents of the providers' strengths, the state has been in the process of developing a statewide QRIS (Quality Rating Information System). The State has discussed merging the current PFP (Performance Funding Project) program into a statewide QRIS. At the request of the Indian River County community, the Committee discussed the pros and cons of publishing providers' classroom assessment scores on our website. Discussion ensued. Noting that the tools were not designed to evaluate a center but rather a specific classroom, and does not result in a good representation of performance, the Committee determined scores should not be published as it would be invalid information with which to gauge the performance of an entire center.

Ms. Houston discussed the information sent out to the Committee, entitled "Uses and Misuses of Kindergarten Readiness Assessment Results", published by The Ounce. The program components of the PFP were discussed and how it relates to a QRIS.

- B. Children's Week Tours – Child Care Providers** – In conjunction with Children's Week, the Coalition will be scheduling tours of child care providers in each of the counties. This is an opportunity for community partners, the public, board members, the business community, and

any interested parties to participate in an educational tour of early education programs. The tours will take place during the week of March 26.

Ms. Rivett questioned whether there was legislation that requires each center to have a prescribed emergency plan. Although requiring an emergency plan is not a new requirement, they have become more stringent.

VII. FUTURE AGENDA ITEMS – “Talking points” for the next meeting: “Misuses of Kindergarten Readiness Assessment Results”.

VIII. BOARD MEMBER COMMENTS – Mr. Newman questioned how children are transported to child care providers. In response, Ms. Houston explained that children are transported by parents or buses. Further discussion included that buses are equipped with seatbelts and centers do have procedures in the event a parent is late picking up the child.

IX. PUBLIC COMMENTS – None

X. ADJOURNMENT

There being no further business, the meeting was adjourned at 9:00 a.m.

Next Meeting: April 6, 2017

Respectfully submitted,

Donna Rivett, Chair
DR/lt



Quality Initiative:
School Readiness Provider Stipend Program
Deadline: May 31, 2017
NO EXTENSIONS

This **one-time stipend** is for child care providers in Indian River, Martin or Okeechobee counties with an active **School Readiness Contract**, who have met the following criteria:

Stipend Criteria and Requirements:

- The Provider has an active School Readiness (SR) contract with ELCIRMO, which has been in good standing continuously from 7/1/16;
- The Stipend will be based on the average number of contracted SR children ages birth to five-years old that were served this fiscal year;
- Provider agrees to use Provider Stipend for quality improvement* efforts at the child care facility listed in this application;
- Provider agrees to maintain receipts or records, in accordance with the records retention clause in the School Readiness contract, as evidence of how funds were spent, and to provide records, upon request;
- The Provider Stipend initiative is awarded if School Readiness funds are available;
- Stipend payment disbursement from ELCIRMO estimated to be 6/15/17;
- **Funds must be expended in their entirety by 6/30/17.**

To apply:

Complete the requested information on **page 2, in its entirety**, and provide the completed form to:

ELCIRMO - Pat Houston's attention, no later than **2pm on May 31, 2017**, as follows:

- Hand-deliver to ELCIRMO @ 10 SE Central Pkwy., Ste. 200, Stuart, FL 34994
- By mail, send to ELCIRMO @ 10 SE Central Pkwy., Ste. 200, Stuart, FL 34994
- By email, scan and email required info to phouston@elcirmo.org

* Quality improvement areas include:

Staff retention and/or professional development
 Curriculum support, educational materials / resources
 Social Emotional and behavior management materials / support
 Infant/Toddler materials
 Technology
 Indoor or outdoor "classroom:" or playground improvements

-----PLEASE COMPLETE STIPEND APPLICATION, ON PAGE 2 -----



PROVIDER STIPEND APPLICATION

Applicant Information – please print:

Child Care Provider Information:

Provider Name: _____
Provider Address: _____ City: _____ Zip: _____
Provider Phone: _____

If Stipend is awarded, the funding will be used in the following manner, *by June 30, 2017*:

Applicant's Name: _____
Applicant Title: _____
Applicant Phone: _____

By signing below, I attest to the following:

- I have read and agree to abide by the Stipend Criteria and Requirements;
- The information on application as submitted is true; and
- I am authorized to apply for this funding:

Applicant's Signature: _____

Date: _____

FOR INTERNAL USE
ELCIRMO Staff Review:
Approve / Deny
Initials / date

