



EXECUTIVE COMMITTEE MEETING AGENDA

May 9, 2017
9:00 a.m.
(Via Teleconference)

ELC Main Office
10 SE Central Parkway, Suite 200, Stuart, FL

*** Items require action**

Mission: Partnering with parents, providers and communities to ensure quality early learning experiences through programmatic and financial support.

Vision: Building Blocks for Educational Success

I. Call to Order, Roll Call, Determination of Quorum	9:00-9:01	PAGES	Brandon Tucker
II. Announcements and Additions/Deletions to Agenda	9:01-9:02		Brandon Tucker
III. Adoption of Agenda *	9:02-9:03		Brandon Tucker
IV. Consent Agenda * A. Minutes – February 21, 2017	9:03-9:04	1 - 2	Brandon Tucker
V. New Business * A. <u>Action Item 2016-17.08 - Slate of Nominees for Officers *</u>	9:04-9:10	3	Brandon Tucker
VI. Chairman’s Comments	9:10-9:15		Brandon Tucker
VII. Board Member Comments	9:15-9:20		Brandon Tucker
VIII. Public Comments	9:20-9:23		Brandon Tucker
IX. Adjournment	9:23		Brandon Tucker

Public comments may be offered at every Early Learning Coalition of Indian River, Martin & Okeechobee Counties Board of Director’s or committee meeting. We welcome the opportunity as part of our continuing effort to improve our responsiveness to the needs of the children, families, and community we serve. To present comment, interested parties are asked to complete a Public Comment Card available at the sign-in table, deliver such to the Chair in advance to the Call to Order, and be present during the public comment period. All interested parties are asked to indicate whether the comment is related to the business associated with the specific agenda before the Board/Committee or if the comment is intended for consideration by the Board/Committee at a future meeting. All comments are limited to 3 minutes unless otherwise waived by a majority action of the members present.



EXECUTIVE COMMITTEE MEETING MINUTES

February 21, 2017

ELC Main Office
10 SE Central Parkway, Suite 200
Stuart, FL

Present: Brandon Tucker
Cathleen Blair

Excused: Deborah Schooley

Staff: Migdalia Rosado
Angela Davis-Green
Zack Hackley

Will Laughlin
Donna Rivett

Tom Peer

Pat Houston
Loretta Toth

I. CALL TO ORDER

The meeting was called to order by Chair, Brandon Tucker at 1:05 p.m. Roll call was taken and a quorum was present.

II. ANNOUNCEMENTS AND ADDITIONS/DELETIONS TO AGENDA – Mr. Tucker requested to move Item IV.C to Item IV.A.

III. ADOPTION OF AGENDA

Motion to adopt the agenda as amended was made by Donna Rivett, seconded by Cathleen Blair and passed unanimously.

IV. CONSENT AGENDA

A. Minutes – Executive Committee, January 23, 2017

Motion was made by Cathleen Blair to approve the consent agenda. Motion was seconded by Donna Rivett and passed unanimously.

V. NEW BUSINESS

A. **Email from Jarrod Trefelner suggesting Joint Merger Advisory Board** – Mr. Tucker requested the Committee's input. Discussion ensued regarding the objective and whether a merger obtains the objective. Following discussion, it was additionally noted that there would be a minimal cost savings at the risk of reduced quality, and no strong benefit of a merger has been identified. The loss of a CEO is not a reason to merge. Based on the above, there was no further need to address the advisory board recommendation or further review and consider the merger and acquisition vendors. The Committee indicated that due diligence and research has been performed.

Motion was made by Donna Rivett that ELCIRMO should discontinue merger discussions and let St. Lucie County know that ELCIRMO has decided to stay as is. Motion was seconded by Cathleen Blair and carried unanimously. The recommendation will be presented to the full Board.

It was recommended the Bylaws/Personnel Committee finalize the CEO job description at their March meeting.

Board Orientation will be scheduled prior to the Finance Committee meeting on March 23, 2017.

VI. ADJOURNMENT

There being no further comments, the meeting was adjourned at 1:42 p.m.

Respectfully submitted,

Brandon Tucker, Chair
BT:lt

DRAFT



Early Learning Coalition of IRMO

ACTION ITEM

Action Item: 2016-17.08

Date: 5/9/17

Subject: Slate of Nominees for Officers

Background Information - Article V, Section 8 of the ELCIRMO bylaws (*Board Approved 6.25.15*) state that the Executive Committee shall prepare an official slate of nominees at the May board meeting at which time the Chair will entertain additional nominees from the floor for each office. Election of Officers will be held at the June board meeting. Each officer may serve up to three (3) consecutive terms in one position and committee chairs may serve up to three (3) consecutive one-year terms. Note: A copy of the bylaws is available on the website <http://www.elcirmo.org/uploads/docs/blocks/288/bylaws-approved-6-25-15.pdf>.

2016-17 Officers:

- Vice-Chair – Donna Rivett (*3-years maximum has been served*)
- Secretary – Michelle Akins
- Treasurer/Finance Chair – William Laughlin (*3-years maximum has been served*)
- Committee Chairs:
 - Bylaws/Personnel Committee Chair – Tom Peer (*3-years maximum has been served*)
 - Program Quality Committee Chair – Donna Rivett (*3-years maximum has been served*)
- Members at Large – Cathleen Blair (*term expires 6/30/17*)
- Deborah Schooley (*term expires 6/30/17*)

2017-18 Slate of Nominees: (Note: The Executive Committee includes each of the positions below and the Board Chair, and requires an odd number of members).

- Vice-Chair
- Secretary
- Treasurer/Finance Committee Chair
- Committee chairs
 - Bylaws/Personnel Committee Chair
 - Program Quality Committee Chair
- At least one Member-at-large:

The following board members are eligible for appointment as an Officer or Committee Chair:

Michelle Akins
Sandy Akre
Julie Bixler
Barbara Clowdus

Sabina Guthrie
Will Laughlin **
Steve Newman
Tom Peer **

Donna Rivett **
Ann Rodriguez

** *Members are eligible to serve in a capacity other than previously served.*

Action Required: Presentation of the slate of nominees at the May board meeting.