



EXECUTIVE COMMITTEE MEETING AGENDA

November 8, 2016
9:30 a.m.
(Teleconference)

ELC Main Office
10 SE Central Parkway, Suite 200, Stuart, FL

*** Items require action**

Mission: Partnering with parents, providers and communities to ensure quality early learning experiences through programmatic and financial support.

Vision: Building Blocks for Educational Success

I. Call to Order, Roll Call, Determination of Quorum	9:30-9:31	PAGES	Brandon Tucker
II. Adoption of Agenda *	9:31-9:32		Brandon Tucker
III. Consent Agenda * A. Minutes – Executive Committee, April 28, 2016	9:32-9:33	1 - 2	Brandon Tucker
IV. New Business * A. Membership & Acceptance * - Julie Bixler – Private Sector, Martin County	9:33-9:40	3 - 4	Brandon Tucker
V. Chairman/Board Member Comments	9:40-9:42		Brandon Tucker
VI. Public Comments	9:42-9:45		Brandon Tucker
VII. Adjournment	9:45		Brandon Tucker

Public comments may be offered at every Early Learning Coalition of Indian River, Martin & Okeechobee Counties Board of Director's or committee meeting. We welcome the opportunity as part of our continuing effort to improve our responsiveness to the needs of the children, families, and community we serve. To present comment, interested parties are asked to complete a Public Comment Card available at the sign-in table, deliver such to the Chair in advance to the Call to Order, and be present during the public comment period. All interested parties are asked to indicate whether the comment is related to the business associated with the specific agenda before the Board/Committee or if the comment is intended for consideration by the Board/Committee at a future meeting. All comments are limited to 3 minutes unless otherwise waived by a majority action of the members present.



Early Learning Coalition
Of Indian River, Martin and Okeechobee Counties, Inc.

EXECUTIVE COMMITTEE MEETING MINUTES

April 28, 2016

Children’s Services Council of Martin County
101 SE Central Parkway, Stuart

Present: Brandon Tucker
Cathleen Blair
Ann Holmes (via teleconference)
William Laughlin

Tom Peer
Donna Rivett
Deborah Schooley (via teleconference)

Staff: Jacki Jackson

Loretta Toth

I. CALL TO ORDER

The meeting was called to order by Chair, Brandon Tucker, at 12:35 p.m. Roll call was taken and a quorum was present.

II. ANNOUNCEMENTS AND ADDITIONS / DELETIONS TO AGENDA – None

III. ADOPTION OF AGENDA

Motion to adopt the agenda was made by Cathleen Blair, seconded by Tom Peer and passed unanimously.

IV. CONSENT AGENDA

A. Executive Committee Minutes – February 10, 2016

Motion was made by Donna Rivett to approve the consent agenda. Motion was seconded by Cathleen Blair and passed unanimously.

V. NEW BUSINESS

A. Action Item 2015-16.03 - Slate of Nominees for Officers

In order to comply with the bylaws, the Executive Committee shall prepare an official slate of nominees to be presented to the May Board meeting.

The Executive Committee prepared the following 2016-2017 slate of nominees to present to the Board:

Vice-Chair	Donna Rivett
Secretary	Ann Holmes
Treasurer	William Laughlin
Finance Committee Chair	William Laughlin
Bylaws/Personnel Committee Chair	Tom Peer
Program Quality Committee Chair	Donna Rivett
Member-at-Large	Cathleen Blair
Member-at-Large	Deborah Schooley

The nominees will be presented to the Board at the May meeting, at which time the Chair will entertain additional nominees from the floor. The official Election of Officers will be held at the June Board meeting.

***Motion** to accept the slate of officers as presented was made by Tom Peer, seconded by Cathleen Blair and passed unanimously.*

Follow-up/Action:

- 1) Slate of nominees will be presented at the May Board meeting.

VI. CHAIRMAN COMMENTS – None

VII. BOARD MEMBER COMMENTS – Ms. Blair commented that the Okeechobee Storybook Forest was a successful first event with a great location.

VIII. PUBLIC COMMENTS - None

IX. ADJOURNMENT

There being no further business, the meeting was adjourned at 12:40 p.m.

Respectfully submitted,

Brandon Tucker, Chair
BT:lt

DRAFT



Early Learning Coalition
Of Indian River, Martin and Okeechobee Counties, Inc.

Board Membership Application (Private Sector)

Please type or print clearly

PERSONAL INFORMATION

_____ Last Name _____ First Name _____ Middle

_____ Employer/Affiliation _____ Title

_____ Street Address

_____ City/State/Zip Code

_____ Phone _____ Fax _____ Mobile

Are you a parent? Y N If yes, ages of Children _____

Is your employer a private, for-profit enterprise, a community based non-profit organization
 Other (please specify): _____

COMMUNITY/CIVIC INVOLVEMENT

Please list up to five community, civic, professional, business, and other organizations of which you are or have been a member.

Organization Name	Dates of Membership	Position(s) Held
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STATEMENT OF INTEREST

Reasons for applying/additional comments: _____

COMMITMENT AND OPERATIONAL STATEMENTS

Time Commitment: Serving on the Early Learning Coalition of Indian River, Martin and Okeechobee Counties will require a commitment of time including regular coalition meetings, committee involvement, reading and becoming educated about many aspects of early childhood development and school readiness.

Employment: The school readiness legislation states that nominated members must be from the private sector, and neither they nor their families may earn an income from the early education or child care industry.

Conflict of Interest: Conflict of interest may occur when an item is presented for a vote that will directly affect you, your employer, or another organization you are involved with. Conflict of interest rules generally require you to disclose the conflict and abstain from discussion or voting on the matter.

Government in the Sunshine: The Early Learning Coalition of Indian River, Martin and Okeechobee Counties is a legislatively mandated group and will operate following the guidelines of "Government in the Sunshine".

My signature below confirms my understanding of these requirements and my agreement for application for membership to the Early Learning Coalition of Indian River, Martin and Okeechobee Counties (ELCIRMO).

Applicant (please sign)

Date

SUBMISSION OF APPLICATION & CONTACT FOR ADDITIONAL INFORMATION

Application forms may be submitted by e-mail, mail, or fax to:

Loretta Toth, Executive Assistant
 Early Learning Coalition of IRMO
 10 SE Central Parkway, Suite 200
 Stuart, FL 34994
 Email: ltoth@elcirmo.org
 Website: www.elcirmo.org
 Telephone: (772) 223-3832
 Fax: (772) 220-1229